

# TANGMERE PARISH COUNCIL

## Minutes of the ANNUAL MEETING of the PARISH COUNCIL held on 8 May 2008

**Present:** Andrew Irwin (Chairman), Christine Baker (Vice Chairman), Roy Anscombe, George Barlow (Environment Chair), Roger Birkett (VCMC Chair), Andrew Grice (Finance Chair), Dominick MacKinnon, John Perry, David Poulter and Helen Punnett.

**Also present:** County Councillor Andrew Smith, District Councillor Chris Punnett and one member of the public.

### 2199. ELECTION OF CHAIRMAN

The Council RESOLVED that Andrew Irwin be elected Chairman of the Parish Council for the ensuing municipal year.

Andrew Irwin took the Chair.

Helen Punnett joined the meeting.

### 2200. ELECTION OF VICE-CHAIRMAN

The Council RESOLVED that Christine Baker be elected Vice-Chairman for the ensuing municipal year.

### 2201. NOMINATION OF COMMITTEE CHAIRS

The Council RESOLVED that the following committee Chairs be appointed:

**Environment Committee**

George Barlow.

**Village Centre Committee**

Roger Birkett.

**Finance Committee**

Andrew Grice.

The Council RESOLVED that at the first meeting of each committee a vice chair should be elected if deemed necessary.

### 2202. REVIEW OF COMMITTEE MEMBERSHIP

**Environment Committee:**

All councillors are members of the Environment Committee.

**Village Centre Management Committee:**

Roger Birkett, Andrew Irwin, Christine Baker, Dominic MacKinnon, David Poulter, Helen Punnett, four User Group's representatives and Youth Club representative.

**Finance Committee:**

Andrew Grice, Andrew Irwin, Christine Baker, George Barlow and Roger Birkett

Lavant Valley Partnership - on rotating basis.

South Chichester Local Committee: on rotating basis – the public can also attend.

Local Action Team Representative: on rotation.

Goodwood Committee: Roy Anscombe.

**2203. TIMETABLE OF MEETINGS**

The council RESOLVED that the meetings schedule for 2008/09 (see minute book for copy) be adopted. The 2009/10 schedule will be sent out in January 2009. The meeting noted that David Poulter would be unable to attend the Village Centre Management Committee meetings as he has a prior commitment on the second Tuesday of each month.

**2204. MINUTES OF THE MEETING HELD ON 13 MARCH 2008.**

The minutes of the meeting held on 13 March 2008 were approved and signed as a correct record.

**2205. MATTERS ARISING**

**Item 2188 (d) Perrymead:** The Enforcement Team has signed off the report for the Section 215 notice. The Legal Section does not prepare Section 215 notices as it is the responsibility of the Members Section. The District Council expressed his concern regarding a non-legal preparing a legal document and asked that the Parish Council put pressure to have the notice produced for the owners to clear the gardens and rebuild the wall. The Parish Council AGREED to chase up the matter with the District Council.

**Item 2188 (d) Bader Arms:** the meeting noted that although the smoking shelter has been removed the doorway from the Pub to the area has not been filled in. The Parish Council AGREED that the District Council should be asked to pursue the matter.

**2206. ANY URGENT MATTERS.**

Two planning applications required a response by 9 May as the Environment Committee meeting arranged to discuss the applications could not be held due to lack of numbers. The two applications will be discussed under Agenda Item 10.

**2207. PROPOSED TIMETABLE FOR PARISH ACTION PLAN**

The Parish Council RESOLVED that the working party should be reconvened to review the Parish Action Plan and to prepare a smaller questionnaire for residents on key issues such as affordable housing, tenure mix, and three-storey buildings. The working party will be open to all. Responses to the LDF's Issues & Options and Preferred Options will be drafted. The meeting noted that the new version of the LDF will focus on 'face shaping'. The Parish Council APPROVED the proposed timetable for the Parish Action Plan (for copy see Minute Book).

**2208. TO APPROVE RESPONSE TO PLANNING APPLICATION TG/08/01390/OUT GRAIN STORE SITE**

The Environment Chair had prepared a draft response to the application which had been circulated to members (for copy see Minute Book). The application was discussed in detail. Members voted on the application by a show of hands: nine members objected and one did not. The majority was in favour of objecting to the application. The Parish Council RESOLVED to object to the planning application TG/08/01390/OUT and that the Environment Chair would finalise the response to be sent to the District Council.

**TG/08/01498/DOM & TG/08/01562/LBC 6 DUKES COTTAGES**

The meeting discussed the two applications - one for two semi-detached houses and the second for the relocation of the access to the site. The meeting noted that the proposed houses were in keeping with the village but that the site was in the Conservation Area and the proposed development would constitute infilling. The members voted on the main application by a show of hands: four members objected, four did not object and two abstained. The Chairman used his casting vote to object to the application to maintain the status quo. The Parish Council RESOLVED to object to planning application TG/08/01498/DOM and to decline to comment on the second application TG/08/01562/LBC as it is linked to the first.

**2209. ADOPTION OF UPDATED STANDING ORDERS AND FINANCIAL REGULATIONS**

Copies of the new Standing Orders and Financial Regulations had been circulated to members prior to the meeting for review (for copy see Minute Book). The Parish Council RESOLVED to adopt the updated Standing Orders and Financial Regulations.

**2210. CORRESPONDENCE**

The Clerk reported that the following correspondence had been received:

- (a) WS PCT: A new mind-set for improving health and well-being; Executive summary of Director's Annual Public Health Report - noted.
- (b) CDC: New Rural Enabling Officer, Sam Irving; including rural village development update questionnaire - passed to the Environment Chair.
- (c) CLC: South Chichester meeting on 11 June at 7pm at Selsey Town Hall - noted.
- (d) SALC: Programme for Training, Briefing and Update Courses 2008 - noted.

**2211. ENVIRONMENT COMMITTEE**

The Council received the minutes of the Environment Committee held on 18 March and 8 & 24 April 2008. The meeting noted the Museum's comments on the minutes of 24 April.

**2212. VILLAGE CENTRE MANAGEMENT COMMITTEE**

The Council received the minutes of the Village Centre Committee held on 8 April 2008.

**2213. FINANCE COMMITTEE**

The Council received the minutes of the Finance Committee held on 22 April 2008.  
The meeting noted that the existing insurer had supplied a competitive quote for the policy renewal and therefore the Parish Council AGREED to renew the insurance policy with the current insurer.

**2214. ANY OTHER MATTERS FOR INFORMATION**

The meeting discussed various ways to promote a positive image of the village.

Roy Anscombe updated the meeting on the Goodwood Circuit Committee activities.

**Date of next meeting: Thursday 10 July 2008**