TANGMERE PARISH COUNCIL

Minutes of the ANNUAL MEETING of the PARISH COUNCIL held on 10 May 2007

Present: Andrew Irwin (Chairman), Christine Baker (Vice Chairman), Roy Anscombe, George Barlow, Roger Birkett, Andrew Grice and Helen Punnett (Finance Chair).

Also present: One member of the public.

Apology: no apologies

2127. ELECTION OF CHAIRMAN

The Council RESOLVED that Andrew Irwin be elected Chairman of the Parish Council for the ensuing municipal year.

Andrew Irwin signed his Declaration of Acceptance of Office and took the Chair.

2128. ELECTION OF VICE-CHAIRMAN

The Council RESOLVED that Christine Baker be elected Vice-Chairman for the ensuing municipal year.

2129. NOMINATION OF COMMITTEE CHAIRMEN

The Council RESOLVED that the following committee Chairs be appointed:

Environment Committee
George Barlow.

Village Centre Committee
Roger Birkett.

Finance Committee
Helen Punnett.

The Council RESOLVED that at the first meeting of each committee a vice chair should be elected if deemed necessary.

2130. REVIEW OF COMMITTEE MEMBERSHIP

Environment Committee:
All councillors are members of the Environment Committee.

Village Centre Management Committee:
Roger Birkett, Andrew Irwin, Christine Baker, Helen Punnett and four User Group's representatives.

Finance Committee:
Helen Punnett, Andrew Irwin, Christine Baker, George Barlow and Roger Birkett

Youth Club Committee Representative – Christine Baker
South Chichester Local Committee – Roy Anscombe – to request an update on the request for speed restrictions at the meeting of 18 October 2006.
Local Action Team Representative – each councillor will take turns and report back to the full council

2131. TIMETABLE OF MEETINGS

The council RESOLVED that the meetings schedule for 2007/08 (see minute book for copy) be adopted subject to any changes required to accommodate the new Committee Chairs' diaries.

2132. COUNCILLOR VACANCIES

No applications had been received for the three vacancies. The meeting noted that an election may be called if the vacancies are not filled within seven weeks from 8 May.

2133. MINUTES OF THE MEETING HELD ON 8 MARCH 2007.

The minutes of the meeting held on 8 March 2007 were approved and signed as a correct record.

2134. URGENT MATTERS ARISING

There were no urgent matters.

2135. ADOPTION OF REVISED CODE OF CONDUCT.

A report from the Monitoring Officer had been circulated to members prior to the meeting advising them of the replacement Code of Conduct (please see Minute Book for copy). Members reviewed the revised Code and the recommendations contained within the report.

The Parish Council, pursuant to Section 51 of the Local Government Act 2000, AGREED to adopt the replacement Code of Conduct for members and co-opted members as set out in Appendix 2 of the report, including paragraph 7 and paragraph 12(2), in place of the existing code with immediate effect and that the General Principles of Conduct be annexed to the replacement Code.

2136. CORRESPONDENCE

The Clerk reported that the following correspondence had been received:

(a) SALC: New Councillor Training at Tangmere Village Centre on 15 May 2007, 1830 to 2130 – passed to Environment Chair.

(b) CDC: Free independent mediation service for residents in Chichester District who are experiencing problems with their neighbours or troubled by wider community disputes – passed to Finance Chair.
(c) Environment Agency: Recruitment to the EA's Floodline Warnings Direct Service – the Committee noted that this would link to the Emergency Plan.
(d) The Sussex Water Partnership: West Sussex Water Festival in Arundel on 1 July, 11am – 4pm – noted.

2137. ENVIRONMENT COMMITTEE

The Council received the minutes of the Environment Committee held on 20 March and 24 April 2007.

The Terms of Reference for the Committee will be reviewed at the first meeting.

Paragraph 302.1 Litter in the Village: members noted that the cover of the litterbin outside the Village Centre had disappeared and would cost £141 to replace. The Committee AGREED to place the order for the replacement cover. The meeting noted that no response had been received from the head offices of the village shop and the garage. The appointment of a litter warden is to be brought before the Committee's next meeting.

2138. VILLAGE CENTRE COMMITTEE

The Council received the minutes of the Village Centre Committee held on 10 April 2007.

2139. FINANCE COMMITTEE

The Council received the minutes of the Finance Committee held on 24 April 2007.

Item 303 Noticeboards: the meeting AGREED the purchase of two larger noticeboards for the Village Centre at a cost of £336.

2140. ANY OTHER MATTERS FOR INFORMATION

There were no other matters for information.

Date of next meeting: Thursday 12 July 2007