

TANGMERE PARISH COUNCIL

Minutes of the ANNUAL PARISH COUNCIL MEETING held on 13 MAY 2010

Present: Cllr Irwin (Chairman), Cllr Wood (Vice Chair & Finance Chair), Cllr Birkett (VC Chair), Cllr Anscombe, Cllr Grice, Cllr Perry and Cllr B Smith

Also present: Mrs M Monachan (Clerk)

2379. TO ELECT A PARISH COUNCIL CHAIRMAN AND TO RECEIVE A DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN.

The Council RESOLVED that Andrew Irwin be elected Chairman of the Parish Council for the ensuing municipal year.

Cllr Irwin signed his declaration of acceptance of office and took the Chair.

2380. APOLOGIES

No apologies were received.

2381. DECLARATION OF INTERESTS

No declarations were made.

2382. TO ELECT A PARISH COUNCIL VICE CHAIR

Cllr Wood was proposed and seconded as Vice Chair of the Parish Council for the ensuing municipal year.

2383. TO CONSIDER CO-OPTIONS FOR COUNCILLOR VACANCIES.

Two applications of interest had been received for two of the three casual vacancies. The applications had been circulated to members prior to the meeting.

The Council RESOLVED that Mrs Catherine Beach and Mrs Anne Poulter be co-opted onto the Parish Council. As both applicants had been unable to attend the meeting the Clerk will ensure that their declarations of acceptance are signed as soon as possible.

2384. TO REVIEW REMIT OF COMMITTEES

The Committee RESOLVED that following:

- the responsibility for the Double Garage and Car Park moves from Village Centre to Environment,
- the Village Centre will take on its own Risk Assessment and Health & Safety,
- the Finance Committee to conduct the Parish Council's Risk Assessment and
- that the LDF should move from Environment to full Parish.

2385. APPOINTMENT OF COMMITTEE CHAIRS AND COMMITTEE MEMBERSHIP

The Council RESOLVED that the following committee Chairs be appointed:

Village Centre Committee

Roger Birkett

Finance Committee

Beverley Smith

Environment Committee

Roy Anscombe

The Council RESOLVED the following committee membership:

Village Centre Committee:

Roger Birkett, Andrew Irwin, John Perry, Brian Wood, four User Group's representatives and a Youth Club representative

Finance Committee:

Beverley Smith, Andrew Irwin, Brian Wood, Roy Anscombe and Roger Birkett

Environment Committee:

Roy Anscombe, Andrew Irwin, Roger Birkett, John Perry, Anne Poulter, Brian Wood

Cllr Beach will attend the Environment and Village Centre Committee meetings before deciding which Committee she will join.

2386 SCHEDULE OF MEETINGS

The council RESOLVED that the meetings schedule for 2010/11 (see Minute Book for copy) be adopted.

2387. PUBLIC SESSION: RESIDENTS' QUESTIONS

No issues were raised.

2388. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 MARCH 2010

The minutes of the Parish Council meeting held on 11 March 2010, a copy of which had been circulated to Members, were confirmed as a true record and signed by the Chairman.

2389. CLERK'S REPORT

Data Protection Act Registration: to comply with its legal obligation the Parish Council has been registered as Data Controller and the Clerk as Data Processor.

Richmond Award: Tangmere has been selected by Action in Rural Sussex to receive the community award which is given to a community/group/individual who has worked to encourage young people to remain living in the communities that they have grown up in. The award plaque will, hopefully, be presented by the Duke of Richmond at the Village Day to the Parish Council Chairman. A quote for a cake to celebrate the occasion has been sought.

Internal Audit: the Internal audit of the 2009/2010 Accounts has been carried out and the Auditor's report is awaited. The Internal Auditor has signed off the Annual Return.

Allotments: more plots have become available and a notice advertising the plots will be placed in the next Newsletter. Since the agenda was compiled all allotments have been taken up.

2390. ANY URGENT MATTERS

There were no urgent matters.

2391. LOCAL DEVELOPMENT FRAMEWORK UPDATE

The Committee noted that a recent report by a water company contained information that say that waste treatment facility's capacity do not make development to the west of Chichester impossible. The meeting was informed that with new water-saving proposals, development is feasible at Chichester City. The working party is to arrange a meeting to review the report.

Members discussed the work of the planning consultant to date. The Finance Committee will review the report to ensure that value for money is being obtained.

2392. TO DISCUSS THE PARISH COUNCIL'S MARQUEE AT THE VILLAGE DAY.

At the Village Fete the Parish Council will have a marquee to raise the profile of the Parish Council and the work it carries out in the village. Members were asked to volunteer to man the marquee and talk to residents.

2393. CORRESPONDENCE

The Clerk reported that the following correspondence had been received:

- (a) Action in Rural Sussex Quarterly Newsletter – to be circulated to members.
- (b) SALC: training courses 21/22 May; special three-for-two offers – details of courses to be sent to members interested in attending.
- (c) Numerous letters of support from residents regarding the Parish Council's LDF work. - noted
- (d) Email from resident querying the effectiveness of the Tangmere Newsletter – the Parish Council disagreed with the letter and viewed the Newsletter as a good communication tool for the village.
- (e) Sussex Safer Roads Partnership: Operation Crackdown (anti-social driving) pamphlets – noted.
- (f) An email had been received from a resident who would help to have an article on Tangmere and its threat of development from the LDF inserted in the West Sussex Gazette. Cllr Perry is to liaise with the resident.

2394. ENVIRONMENT COMMITTEE

The Council received the minutes of the Environment Committee meetings held on 23 March and 27 April 2010.

2395. VILLAGE CENTRE COMMITTEE

The Council received the minutes of the Village Centre Committee held on 13 April 2010.

2396. FINANCE COMMITTEE

The Council received the minutes of the Finance Committee held on 27 April 2010.

Paragraph 625.2 Insurance: the Committee is reviewing the current insurance policy and has requested a meeting with an Insurer's representative to discuss the policy in detail.

2397. ANY OTHER MATTERS FOR INFORMATION

Goodwood Circuit: new regulations for the motor circuit have been passed by CDC. After objections from Summersdale residents two days of racing have been cancelled.

Perrymead: Japanese Knotweed has been discovered on the site. CDC's Environment Health has been contacted and is investigating. The Parish Council is to be kept informed of the situation.

Date of next meeting: Thursday, 8 July 2010