

*Draft minutes to be ratified at next Parish Meeting*

**TANGMERE ANNUAL PARISH MEETING**

**MINUTES OF THE MEETING HELD ON 14 MAY 2009**

**PRESENT:** Parish Councillors: Andrew Irwin (Chairman), Roy Anscombe, George Barlow (Environment Chair), Roger Birkett (Village Centre Chair), John Perry and Brian Wood.  
County Councillor Andrew Smith, District Councillor Chris Punnett, CAP Chair Jayne Sansby, Community Wardens Sue Long and Dawn White and Moya Monachan (Clerk).  
Five members of the public.

Apologies were received and accepted from Cllr Helen Punnett, PC Beard and PCSOs Richard Moorey and Jason Lemm.

The Chairman welcomed electors to the meeting and advised them of their voting rights. He informed the meeting that the Notice of the Meeting and its agenda had been displayed in line with the Local Government Act 1972.

**1. MINUTES OF THE ANNUAL PARISH MEETING OF 8 MAY 2008**

The minutes of the Annual Parish Meeting held on 8 May 2008 were approved and signed as a correct record by the Parish Council Chairman.

**2. CHAIRMAN'S ANNUAL REPORT**

An Annual Report had been produced giving an overview of the Parish Council's work during the year (for copy see minute book). The meeting was informed that copies of the Report were available at the meeting, from the Clerk or could be downloaded from the website. The Chairman gave a brief summary of the Report and the Committee Chairs delivered their reports. As the Finance Chair had stood down, the Chairman detailed the financial report. The Clerk was thanked for her work during the year.

**3. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

**County Councillor**

The County Councillor gave the following verbal report:

**A27:** there have been meetings with the Highways Agency regarding the proposed improvements for the A27 although it is unlikely that the upgrades sought will be implemented in the near future. It is proposed that peak time traffic lights will be put into operation.

**Financial:** WSCC has had a successful financial review - £50m to be saved over the next two years which represents 10% of the budget. The Councillor's expenses since May 2005, total £370.60.

**District Councillor**

The District Councillor gave a verbal overview of his work since the last meeting:

-Speaking at planning meetings, unfortunately with little success.

- Tackling the issue of the removal of the trees from the new Medical Centre site.
- Removing the estate agents boards in Meadow Way.
- CDC has had poor financial settlements in recent years. A fundamental service review has taken place and services will be reduced as a result.
- Land to the North of Meadowside Walk: the planning application is to come before the Area Development Committee on 27 May.
- Has expressed concern at the quality of the grass cutting in the village.
- Has raised the issue of vehicles speeding through the village.

#### **4. COMMUNITY WARDENS' ANNUAL REPORT**

The Community Wardens had prepared a report (for copy see Minute Book). The Wardens thanked the Parish Council for bearing with them during their various bouts of illness and confirmed that the area had been covered by patrols by other Wardens.

Cllr Grice joined the meeting.

#### **5. POLICE COMMUNITY SUPPORT OFFICER'S REPORT**

PC Beard and PCSO Moorey were unable to attend the meeting and had prepared a written report for the meeting which was read out by the Chairman (see Minute Book for copy).

#### **6. COMMUNITY ACTION PROJECT REPORT**

The CAP Chair reported that LAT had donated £300 to Enska Karate. **Spitfire Court:** an application submitted to the Community Chest for £2,000 for fencing in Spitfire Court had been successful and £500 had been received from HydeMartlett towards the project. The bank has been planted up and four trees planted on the grassy area and two in the bank. There has been less input from the Community Safety Team as the CAP Committee has been set up - the constitution has been adopted and the group will soon have its own bank account. The AGM will take place in October. The Neighbourhood Panel, which has recently been introduced, has asked for three priorities. CAP would encourage more members of the public to highlight priorities. Downland Housing is patrolling its areas to prevent any build up of litter and the Litter Warden's work continues to make a positive impact. **Future projects:** the third stage of the Spitfire Court project to re-grade the path and the installation of a village gateway. CAP would not start the gateway project without the backup and support of the Parish Council. The gateway project has received a £250 contribution from Downland to help kickstart the project.

#### **7. ISSUES RAISED BY ELECTORS**

The following matters were raised:

- (i) Heavy commercial vehicles try to access the Airfield on a regular basis via Churchwood Drive which is a cul de sac. Two signs were requested: a 'no entry for commercial vehicles' sign for the entrance to Churchwood Drive

and one by the Virgin Vie building directing lorries to the correct entrance. Cllr Wood is to help progress this matter.

- (ii) Skips have been dumped on the skidpan belonging to WSCC which prevent access by Fire & Rescue services. The County Councillor is to contact WSCC's Property Department to arrange the removal of the skips.
- (iii) The poor condition of the public footpath from Oving was noted. Cllr Wood is to meet with a WSCC Officer on 15 May to discuss the matter.
- (iv) **Development in Tangmere.** the progress of the LDF was questioned in light of the Environment Agency's objection to development to the west of Chichester due to sewage capacity which could make development in and around Tangmere more likely. The District Councillor's report in the April Newsletter was discussed.
- (v) Concern was raised over the size and capacity of the main sewer pipe running down Churchwood Drive into which the sewage from both the Fire Depot and Grain store developments will feed. The response from the Southern Water Representative to the queries raised at the November Parish Council meeting was vague and the Parish Council will seek clarification on the size and capacity of the sewer pipe. Residents are asked to report any smells originating from the Woodfield Close station to enable a proper log to be kept.
- (vi) **Open space on Churchwood Drive:** the meeting noted that the Developer is to remove the fencing shortly and that there is a requirement for a barrier at the end of the path leading onto Churchwood Drive.

The Chairman thanked everyone for their reports and hard work during the year.

**Next meeting: 13 May 2010**