

# TANGMERE PARISH COUNCIL

## Minutes of the PARISH COUNCIL MEETING held on 8 NOVEMBER 2007

**Present:** Andrew Irwin (Chairman), Christine Baker (Vice Chair), Roy Anscombe, George Barlow (Environment Chair), Roger Birkett (VC Chair), Andrew Grice, Dominic MacKinnon, John Perry and David Poulter.

**Also present:** Four members of the public, Jayne Sansby (LAT Chair), CW Sue Long and Sr CW Drew Alderdice, and District Councillor Chris Punnett.

**Apologies:** Helen Punnett – recuperating and Andrew Smith – prior engagement.

### 2165. WELCOME TO NEW COUNCILLOR

John Perry having been duly elected and signed the declaration of acceptance of office, was welcomed onto the Parish Council. The Parish Council now has its full complement of elected councillors which fulfils one of the main criteria for Quality Status.

### 2166. PUBLIC SESSION

#### (a) **Presentation on 2008/2009 funding for Community Warden Scheme**

The Community Warden had produced a breakdown of incidents which was circulated to members. She also gave the following verbal report:

- Target Tangmere was very successful with lots of residents supporting it. The Jr Wardens cleaned the bus shelters. An incident was witnessed by the CW and because of the police presence the culprit was apprehended.
- The shop had received a visit from the Licensing Enforcement Agency.
- Halloween and Bonfire Night were relatively quiet.
- ‘Happy slapping’ incidents have been reported in the Village.
- Jr Wardens were rewarded for their work with a trip to the Weald and Downland.
- New project launched to try and make contact and build bridges with migrant workers as part of the community.

The Senior Warden reported that Boxgrove would no longer be part of the scheme. He asked the Parish Council for their continued financial support. The meeting noted that there will be no increase from last year’s contribution. Other agencies have confirmed their continued financial support. The Parish Council will discuss the request later on in the meeting.

A number of members raised the issues of lack of visibility of CWs in recent months, the lack of response to phone calls and the non-attendance at LAT meetings. The Sr Warden stated that the CW’s job is still evolving and has developed into areas not previously identified. Some of the issues have to be dealt with 9am - 5pm. The Steering group is the ideal forum for discussing requests and problem issues. The meeting noted that it is now a disciplinary matter for a CW for non-attendance of LAT. The Chairman stated that residents need to have the reassurance of a physical presence on their streets.

#### (c) **Police Community Support Officer’s report**

There was no report.

#### (d) **Local Action Team Report**

The LAT Chair gave the following verbal report:

- **Football wall:** two questionnaire surveys had been carried out as to the location of the wall. The Council AGREED to submit a grant application to CDC for matched funding for the football wall. The LAT Chair and the Chairman will complete the application.
- **‘Make the Commitment’ project:** the posters will soon be put up in the village.
- **Spitfire Court Plan:** 11 questionnaires completed.
- **Under-age drinking problem:** A neighbourhood specialist officer contacted regarding enforcing no-drinking zones. Zones will only be set up if sufficient complaints are received. The new manager of the Shop has been contacted regarding the under-age drinking problem.
- **‘Target Tangmere’** was successful although the amount of litter collected was reduced due the Litter Warden’s good work.
- The Youth Club has appointed a new Youth Leader.

**(d) Neighbourhood Watch Scheme – to consider implications of recent changes.**

At the last Lavant Valley Partnership meeting it was announced that there would be changes to the NWS but no details were given. The meeting noted that the expansion of the NWS is one of the Tangmere Top Ten and therefore the Council has a commitment to support the scheme.

**(e) County and District Councillors’ Report**

**County Councillor’s Report**

There was no County Councillor report.

**District Councillor’s Report**

The District Councillor gave the following verbal report:

- Progressing a number of issues: airfield car repairs, unauthorized smoking shelter at the Pub, damp in flats at Spitfire Court and speeding cars – latter still awaiting response from PCSO.
- **Drinking control zone:** Tangmere would be a low priority, as under-age drinking is not considered a significant problem. A CDC Officer is available to speak to youth groups.
- **LAT:** at the Executive Board meeting a review was carried out of LAT and its involvements with parish councils.
- **Fire Depot site:** has red-carded the application because of the three-storey buildings which are not in keeping within the village. The application will come before the Area Development Control Board on 28 November and the Parish Council should send a representative to the meeting. The District Councillor was advised that, as the Parish Council supported the application, the Parish response to Development Control would be to confirm the reasons for its support of the application. This item is to be brought before the Environment Committee to finalise the response.

One Councillor stated that speed cushions could solve the speeding problems but had been considered too expensive. The meeting noted that the ‘Making the Commitment’ project is to encourage motorists to slow down in the village.

The District Councillor has contacted the Enforcement Team regarding the damaged boundary wall of Perrymead and was informed that it was of low priority. The Parish Council is to write to the Enforcement Team.

The floor was then opened to members of the public.

**(f) Residents Questions**

Residents raised the following issues:

**Football wall:** location not yet decided.

**Fire Depot application:** the application proposes a path that will cut across the open space on Churchwood Drive, dividing the area in two. It was suggested that the path should follow the existing perimeter to allow children a large area to play in. The Chairman had contacted the WSCC regarding the future of the H Block. WSCC are in discussions with the Developer to come up with a plan for residential apartments which would satisfy English Heritage.

**Recreation Field:** public utilities have used the field for dumping various items on which could encourage people to fly-tip. There are no restrictions of access for unauthorised individuals. One Councillor had contacted the utility company and the Parish Council will ensure that the area will be restored. The CW will coordinate with the resident regarding the removal of any items from the field. The Parish Council is not minded to enclose the entire recreation field but will take the resident's concerns on board.

**Village Day:** the LAT Chair asked that the Committee organising the event consider supporting the Youth Club, as the Club is the group least able to help themselves. Youth Leaders are only paid for two hours per week and helped by volunteers. The Youth Club hopes to run a summer programme this year and any money received would be put towards this.

**Freedom of the Village Award:** the District Councillor asked the Parish Council to consider introducing the scheme. The Parish Council already has a similar scheme in place.

**Memorial Wood:** the Parish Council has requested an estimate for the annual maintenance of the woodland from the Designer.

**Churchwood Drive open space:** part of the fencing is falling down. The Chairman has notified the Landowner.

The Sr CW informed the meeting that the LATs are being reformed as they are considered too top heavy in their current form.

Members of the public, the District Councillor and the CWs left the meeting.

**2167. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 SEPTEMBER 2007.**

The minutes of the meeting of the Parish Council held on 13 September 2007 were approved and signed as a correct record.

**2168. MATTERS ARISING**

There were no matters arising.

**2169. URGENT MATTERS ARISING**

There were no urgent matters.

**2170. TO DISCUSS AND APPROVE THE LICENCE FOR LAND BETWEEN SPITFIRE COURT AND MEADOW WAY.**

A licence to occupy had been drawn up by the appointed Solicitor (for copy see Minute Book).

The meeting discussed the licence and landscaping of the area. LAT will offer some financial support.

The Parish Council AGREED to approve the signing of the licence by the Chairman and the Vice Chair and that an outline design is to be drawn up by a local resident and the LAT Chair which incorporates the various items discussed previously. The insurance company is to be notified of the licence. The item is to come before the Finance Committee to discuss costs.

#### **2171. TO CONSIDER PROPOSED VILLAGE DAY IN 2008.**

Following the success of this year's event, the organising committee would like to host a smaller event on 19 July 2008 and have asked for the Parish Council's support and a donation of £500 towards costs. The Village Day will be combined with the Garden Club's Summer Show. Any funds raised will be split between three groups: Cub Scouts, school groups and the Garden Club. The Council discussed the timing of the event and the participation of different groups.

The Parish Council AGREED to donate £500 towards the Village Day. The item is to come before the Finance Committee as part of the budget review for 2008/09.

#### **2172. TO APPOINT A NEW FINANCE CHAIR**

Due to recent ill health the Finance Chair has decided to stand down as Chair of the Finance Committee. The Parish Council accepted her resignation and thanks were given for the fantastic job she had performed during her tenure.

Andrew Grice was proposed and seconded as the new Finance Chair.

The LAT Chair left the meeting at this point.

#### **2173. CORRESPONDENCE**

The Clerk reported that the following correspondence had been received:

- (a) Martlet Homes: The Phoenix – quarterly magazine – passed to Environment Chair.
- (b) Defra: Ways to tackle climate change – passed to VC Chair.
- (c) CDC: Local Character Enhancement Grant Scheme – passed to the Chairman.
- (d) WSCC: Minerals and Waste Development Framework: Update; due to the Core Strategy being found unsound, the Strategic Waste Site Allocations, which was to be prepared in parallel with the Core Strategy, will be put on hold until next year – noted.
- (e) Highways Agency: Tangmere Footbridge Newsletter – copies circulated to all members.
- (f) West Sussex Tree Wardens: Trees for shade 2007/08 – passed to the Chairman.
- (g) CDC: Minutes of a special meeting of the policy development Committee to discuss recommendations for CDC's formal response to the PCT's consultation – passed to John Perry.
- (h) CDC: Minutes of Goodwood Motor Circuit Consultative Committee – noted. Roy Anscombe informed the meeting that a restored Falcon bomber and jumbo would be part of next year's Festival of Speed and the Revival will take place in September.
- (a) Leaflet circulated by Roy Anscombe to residents – copies were circulated. It was noted that there was concern that the leaflet could be construed as coming from the Parish Council as the leaflet did not clarify who 'we' were. The meeting was informed that

individuals can have their own opinions as long as it is made clear that the opinion is the individual's and not that of the Parish Council.

#### **2174. ENVIRONMENT COMMITTEE**

The Council received the minutes of the Environment Committee held on 25 September and 22 October 2007.

- The Committee Chair had attended CDC's workshops on planning applications and will circulate notes. Another Councillor had attended the annual parishes meeting which followed the workshops. At this meeting it was stated that the new planning scheme would fast track applications.
- **Litter Initiative:** a CLC grant for signage has been applied for.
- **Memorial Woodland:** the Designer has been appointed and the budget revised upwards to £18,900. No response has been received from the Museum regarding funding. Consultation with residents, particularly those in Haleybridge Walk, will be carried on in the form of an exhibition on Saturday, 17 November.
- **LDF:** the Working Party had met to consider CDC's offer for the PC to co-operate in a housing needs survey. Notes of the meeting will be circulated to members.

#### **2175. VILLAGE CENTRE COMMITTEE**

The Council received the minutes of the Village Centre Committee held on 9 October 2007.

The Chair gave a brief overview of the minutes. It was noted that the tennis nets were in disrepair and that replacements would be required next year. The VC Chair and the Chairman had been asked to meet with Bersted Parish Councillors to discuss village centre management. As Arun District Council will retain the freehold of the proposed new centre Bersted PC is now reconsidering its position and therefore no meeting will be required at present.

#### **2176. FINANCE COMMITTEE**

The Council received the minutes of the Finance Committee held on 30 October 2007.

The meeting noted that the external auditor had signed off the 2007/2008 accounts – copies of the accounts were passed to members.

**Paragraph 421.6 2008/2009 Budget:** as the original mortgage on the Village Centre has been paid off there should be no need to increase the precept for next year.

**Community Warden Funding;** The Parish Council AGREED to contribute £10,000 to the Community Warden Scheme for 2008/2009.

#### **2177. ANY OTHER MATTERS FOR INFORMATION**

There were no other matters for information.

**Date of next meeting: Thursday, 10 January 2008**