

TANGMERE PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on 13 MARCH 2008

Present: Andrew Irwin (Chairman), Christine Baker (Vice Chair), George Barlow (Environment Chair), Roger Birkett (VC Chair), Andrew Grice (Finance Chair), Roy Anscombe, Dominic MacKinnon, John Perry, David Poulter and Helen Punnett.

Also present: Five members of the public, Jayne Sansby (LAT Chair), District Councillor Chris Punnett and County Councillor Andrew Smith and CWs Sue Long and Carol McClung.

Apologies: PCSOs Jason Lemm and Sarah Watson and PC Andrea Beard

2188. PUBLIC SESSION

(a) LOCAL ACTION TEAM

The item was brought forward as the Community Wardens had not yet arrived.

The LAT Chair gave the following verbal report:

- At the last meeting the alcohol problem in Tangmere was discussed – although invited the Shop Manager did not attend the meeting. It was noted that Storrington has introduced a no sale of alcohol to under 21s policy.
- Spitfire Court: the Area Manager for Hyde Martlet has put the project forward for funding from its regeneration project. The next step is to distribute plans to all neighbouring residents. The meeting that the Parish Council has set aside £2,000 for the project.
- Had met with a representative from a housing association to discuss the area of green space behind Malcolm Road and Cheshire Crescent with regards fencing and bollards. Residents are to be surveyed as to their opinion on the future of the site.
- A meeting of all the LAT Chairs was held to discuss the LAT review.
- Youth Club: there are funds available for a second evening and charity status is being investigated.

The next meeting of the LAT will be held in Tangmere on 31 April.

The Community Wardens joined the meeting.

(b) Community Wardens' Reports

Community Warden, Sue Long gave the following verbal report:

- An Area Plan had been produced which had been circulated to members.
- The problem of motorbikes on the airfield has arisen again. A Section 59 was given to a blue mini-scambler.
- Attended the magistrate courts as a witness regarding an untaxed car. The owner did not appear and was fined £300 for wasting time and non-payment of taxes.
- 'Make a Commitment' posters have been put up and smaller laminated ones will be displayed in the bus shelters.
- CCTV: a camera had appeared on a lamp post on Tangmere Road for a short time but no one knows who installed it.

Community Warden, Carol McClung gave the following verbal report:

- Attended child protection issues meeting with Social Services and the High Schools. A number of schools attended a 'Safety and Me' programme in Selsey.

- Jr Wardens visited the Farmers Market as a treat.
- Memorial Woodland: an art student at the University will draw up designs for the containers and the Jr Wardens will help decorate them.
- Work has started on the Fire Depot site.
- A Fun Day for 13-16 year olds organised by the Police and CDC will take place at Chichester Barracks.

As the CWs had to leave the meeting early the floor was open to questions.

A member of the public asked who was responsible for the cleaning of bus shelters and how often. The Jr Wardens have taken on this role and how often depends on the weather. Another member of the public reported a problem of youths jumping over their garden wall and using her garden as a thoroughfare. Plastic spikes were installed on top of the wall which had annoyed one youth so much that he kicked their back door. The meeting noted that this type of incident would warrant calling 999.

The LAT Chair stated that residents backing back onto Meadow Way opposite Spitfire Court should also be consulted on the project.

One resident asked if it was the best use of time for both CWs to attend the meeting. Both the CWs, as part of the scheme's policy, are required to attend Parish Council meetings.

(c) Police Community Support Officer's report

The PCSO had produced a report which will be circulated to members.

(d) County and District Councillors' Report

County Councillor's Report

The County Councillor reported the following:

- Council tax letters have issued to residents - WSCC's has increased to 4.5%. WSCC received less than the rate of inflation from central government. The Government has cut back on certain grants – efficiency savings have compensated for government cuts. County Highways have put in requests for extra funds for climate change initiatives. It will be difficult to maintain the current level of services.
- The Ranger service has been extended to other parts of the County.
- WSCC has received a four star rating from the Audit Commission.
- Review of the boundaries for county division has been brought about by two-member divisions in mainly urban areas. No changes are envisaged for the Chichester area.

District Councillor's Report

The District Councillor gave the following verbal report:

- CDC's percentage of the council tax is lower than WSCCs.
- CDC has received high ratings for three years in a row from the Audit Commission.
- **Perrymead:** CDC Officer has sent his report to senior officers with a view to Section 215 action being taken.
- **Bader Arms smoking shelter:** application has been refused and the Landowner has six months to appeal but has been given two weeks to respond by the Enforcement team.
- **S106 monies:** the meeting was informed that CDC had not linked S106 monies with inflation. At a meeting of CDC's Corporate Governance and Audit Committee it was agreed to rectify the situation and upgrade S106 monies annually. A post has been established to oversee the review and 5% from each review will pay for the post. The meeting noted that the S106 monies from the Fire Depot site would have nearly doubled from £79k to £150K. Only further applications will benefit from the increase.

The Chairman congratulated the resident for bringing the discrepancy to the attention of CDC. The item is to be brought before Finance.

The floor was opened to members for question.

One Councillor queried if Ford is the only site being considered as a possible location for an incinerator. The County Council informed the meeting that WSCC are on the verge of selecting their preferred supplier for waste disposal. Once that has happened the type of waste disposal technology to be used will be decided. There will be no incinerator before 2015.

The County Councillor was requested to bring a list of which grants had been reduced to the next meeting.

Highway Ranger Scheme will be considered at the next Environment Committee meeting.

The floor was then opened to members of the public.

(f) Residents Questions

Residents raised the following issues:

A27 Footbridge: the contractors for the project have damaged the verges and pavement corners with 40 tonne trucks taking away the earth from the site. The County Councillor stated that photographs had been taken before the work commenced and the contractors are obliged to make good any damage.

Street Signs: the street signs at Garland Square and Hampden Place have been damaged and need repaired or replaced. The two damaged Museum signs have been reported for a second time to the Highways Agency.

A27 footpath: the path has become overgrown and reduced in width from five foot to twelve inches. The manhole cover on this stretch is also very dangerous for pedestrians and cyclists.

Bus Shelter: an additional shelter by the top of Meadow Way on the bank was requested. The Parish Council had investigated the installation of a shelter at this point but was informed that it would block the cycle path. The Parish Council will review the request.

Flooding on Malcolm Road: the Clerk was awaiting an update from the Highways Agency officer who is currently on holiday.

Football Teams: after the non-attendance by the team's chairperson at a meeting specifically set up to discuss the football teams commitments, a letter was sent asking for confirmation of fixtures, payment and maintenance programme. No response has yet been received although payments have been brought up to date. The Chairperson is to be invited once more to attend the next Village Centre Management Committee meeting.

Tangmere Waste Treatment Works: concern regarding the treatment capacity at the works. The former Environment Chair will be consulted on the item.

Cricket Pitch Security: will be brought to next Environment meeting.

Location of Football Wall: the item was included in the public session to allow residents to participate in the discussion. The UG Chair put forward the case for the wall being located to the west of the tennis courts and the LAT Chair for it being situated to the east of the tennis courts and running north to south. The item plus the dual use of the tennis courts will be brought before the next Environment meeting to allow members time to review both locations for the wall.

The LAT Chair and the UG Chair left the meeting.

2189. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 JANUARY 2008.

The minutes of the meeting of the Parish Council held on 10 January 2008 were approved and signed as a correct record.

2190. MATTERS ARISING

There were no matters arising.

2191. URGENT MATTERS ARISING

There were no urgent matters.

2192. GRANTS: SUGGESTIONS FOR ORGANISATIONS THAT MAY BENEFIT FROM A SMALL GRANT.

The Parish Council AGREED to award the 2nd Tangmere Scouts and the Tangmere Youth Club £50.00 each.

2193. GRAINSTORE SITE PRE-APPLICATION MEETING UPDATE

The Chairman had attended a meeting with the developer of the Grain Store site. Points raised at the meeting were circulated to members (see Minute Book for copy). Another meeting was requested for full parish. The Parish Council noted that the meeting with CDC on 20 March to discuss a development brief should take place before meeting with the developers. The Parish Council AGREED that the developer should be asked for a written proposal which could be circulated to members.

The last member of the public, the County Councillor and District Councillor left the meeting.

2193. CORRESPONDENCE

The Clerk reported that the following correspondence had been received:

- (a) CDC: Amended Minutes of Special Joint meeting of Area Development Control Committees (North) and (South) of 28 November 2007 – noted.
- (b) Dept of Communities and Local Government: Consultation on orders and regulations relating to the conduct of local authority members in England – to be circulated.
- (c) Email from a developer requesting a meeting to discuss the site on the land adjacent to 6 Duke Cottages: the Parish Council AGREED that a meeting should be held after Easter and that each councillor should receive a copy of the Conservation Area document.
- (d) Citizens Advice Bureau; thank you letter for donation of £50 - noted.
- (e) Action in Rural Sussex; The New West Sussex Village of the Year 2008 - noted.
- (f) West Sussex NHS PCT: Modernising healthcare in West Sussex Key themes from consultation feedback - noted.
- (g) CDC: Community Buildings and Facilities Audit – Annual Update – passed to the Environment Chair and to be discussed at the Committee's next meeting.
- (h) CDC: request to install textile recycling bin in Village Centre Carpark – to be brought to the Village Centre Management Committee.

2195. ENVIRONMENT COMMITTEE

The Council received the minutes of the Environment Committee held on 22 January 2008.

The Council was informed that the Allotment Stewart had retired and thanks were given for his hard work in progressing and enhancing the Allotments over the last four years.

Memorial Woodland: a day had been spent planting bulbs, a second day is planned for planting whips and the trees will be planted early summer.

2196. VILLAGE CENTRE COMMITTEE

The Council received the minutes of the Village Centre Committee held on 12 February 2008.

The Chair gave a brief overview of the minutes.

- The hearing loop had been installed.
- A quote of £5,000 had been received from the carpark contractor – passed to PC Chairman.
- The small works contractor had complained about late payment.

Paragraph 332.1 Letting Fees 2008/09: The Council AGREED to the Village Centre Management Committee's recommendation to keep letting fees unchanged for 2008/2009.

2197. FINANCE COMMITTEE

The Council received the minutes of the Finance Committee held on 26 February 2008.

The PC Vice-Chair had reviewed the VAT file and stated that the Parish Council had followed the correct procedure in reclaiming the VAT from the Village Centre extension works.

Paragraph 448.1 Wifi installation: the Council AGREED to proceed with the installation of the Wifi in the Village Centre.

Paragraph 450.2 (ii) Hours: the meeting noted that the Clerk's contractual hours have been increased from 12 to 15 hours per week.

The maintenance of the recreation field is to come before the next Environment Committee meeting.

2198. ANY OTHER MATTERS FOR INFORMATION

There were no other matters for information.

Date of next meeting: Thursday, 8 May 2008