

TANGMERE PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on 10 JULY 2008

Present: Andrew Irwin (Chairman), Christine Baker (Vice Chair), George Barlow (Environment Chair), Andrew Grice (Finance Chair), Roy Anscombe, Helen Punnett and Brian Wood.

Also present: Three members of the public, Councillor Andrew Smith, CW Carol McClung and CDC Officer Andrew Pilley.

Apologies: Roger Birkett, David Poulter, John Perry, District Councillor Chris Punnett, Jayne Sansby, CW Sue Long and PC Andrea Beard

2215. PUBLIC SESSION

(a) COMMUNITY WARDEN REPORT

The CW gave the following verbal report:

- A number of serious incidents had occurred in the village over the week-end and patrols had attended.
- **Memorial Woodland:** the artwork is complete and was circulated to members.
- **Jr Wardens:** had met up with beekeepers and will help out at the Village Day.
- More training required on the Child Protection Act plus training on bullying issues.
- A new neighbour mediation service in Chichester District has been set up which will deal with issues such as noise, boundary fences and parking.
- The CWs will patrol jointly with the PC and PCSO over the school holidays. The meeting was informed that there are some travellers in the area.
- A new CW newsletter has been produced.

The CDC Officer informed the meeting that after the week-end incidents he had spoken to the Acting Inspector and a direct patrol activity will go ahead this weekend. He asked residents to report any suspicious activity as soon as possible.

The Environment Chair congratulated the CWs on coping with the last few weeks without the support of the PCSO.

(b) Local Action Team Report

The LAT Chair was unable to attend the meeting and produced a written report which was read out (for copy see Minute Book)

(c) Police Community Support Officer's report

There was no PCSO report.

(d) County and District Councillors' Report

District Councillor Report

The District Councillor was unable to attend the meeting and had prepared a written report which was circulated to councillors and members of the public (for copy see Minute Book). The Councillor had suggested a Village Watch Scheme. It was proposed that the Councillor should liaise with the CWs on the matter.

County Councillor's Report

The County Councillor gave the following verbal report:

- **St Richard's Hospital:** the PCT has rubberstamped the previous decision to keep Worthing as the major hospital. On 20 July it will come before the Scrutiny Committee which will probably refer the matter to the Secretary of State. CDC is looking at options to pursue a judicial review - one area where the public would accept the high level of expenditure.
- **Planning Policy:** planning seminar to be held on 11 July.
- **Garland Square:** the pavements and verges damaged by the footbridge works; still to meet with Highways Agency to discuss what damage was caused by the footbridge works - photos have been sent to HA Officer which demonstrate damage that could only have been caused by HGVs.
- **Grain Store Application:** strategic response was posted on CDC website. It does not raise a strategic objection to the application.

The floor was opened to members for question.

One Councillor asked as the development had been taken over by another contractor are any additional levies applicable. The meeting noted that all the legal financial requirements have already been outlined.

The Environment Chair requested that when WSCC makes good the damage caused by the footbridge works further work should be carried out to improve the area. The County Councillor stated that the HA Officer had acknowledged that the area was not up to standard and the area has been included in a works programme.

The floor was then opened to members of the public.

(f) Residents Questions

Residents raised the following issues:

Flooding: Tangmere Road has become flooded as four/five of the drains are completely blocked up. The meeting was informed that a number of the drains are not connected. The HA is to be contacted.

Street Signs: three street signs have been missing for a number of months. The matter will be passed onto the District Councillor.

Football Teams: the teams' organiser had been sent a letter asking her to arrange a meeting by 9 July or else the Village Centre facilities would be withdrawn. No contact has been made. The Leagues are to be contacted if the teams continue to use the recreation field. A letter is to be sent confirm the decision to withdraw facilities and the item is to come before the next Village Centre Management Committee meeting.

Airfield: residents had contacted Crime Stoppers to report motorbikes on the airfield and police had attended. No update was available.

Fire Station: the bays in the station continued to be used as a paint shop out of hours. The CWs and Police had spoken to the firm but will contact them again.

Volunteer of the Year Awards: residents, community groups and voluntary organisations are asked to nominate volunteers and organisations for awards to recognise their efforts - nominations can be made via CDC website.

Weedkilling of VC and Memorial Woodland: quotes have been sought for the Woodland to put the maintenance on a more professional basis.

Open land on Churchwood Drive: the land has been dug up to put in a main sewer line and the area will be made good by the developers. The Parish Council will monitor it and ensure full restoration is made. A query was raised that the drains will not be sufficient for the additional housing. The Parish Council agreed to liaise with CDC to express concerns

and to invite a fully knowledgeable member of Southern Water to discuss the capacity of the pipes and the planned sewage increases. The Environment Committee will revisit the planning permission pertaining to the sewage requirements.

The County Councillor, CW, CDC Officer and two members of the public left the meeting.

2216. COUNCILLOR VACANCY

Only one application for the vacancy had been received and had been circulated to members for consideration.

The Council RESOLVED that Mr Brian Wood be co-opted onto the Parish Council and serve upon the Village Centre Management Committee.

Mr Wood read and signed a declaration of acceptance of office and joined the meeting.

2217. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 MAY 2008.

The minutes of the meeting of the Parish Council held on 8 May 2008 were approved and signed as a correct record subject to the heading date being amended from '10 May 2007' to 8 May 2008'.

2218. MATTERS ARISING

2118 (d) Bader Arms planning application: the Clerk had not contacted CDC.

2219. URGENT MATTERS ARISING

There were no urgent matters.

2220. TO CONSIDER COMMUNITY FACILITIES REQUIREMENTS FOR GRAIN STORE S106 PURPOSES.

The Parish Council discussed possible requirements for the monies.

The Parish Council AGREED that a large public open space with sports and recreation facilities and a local telephone exchange should be added to the existing "wish list". The response to CDC will be circulated to members.

2221. BATTLE OF BRITAIN MEMORIAL WOODLAND UPDATE.

Three quotes have been sought for the maintenance programme for the Memorial Woodland. Two councillors have been watering the trees. Signage to the Woodland was discussed. The Clerk is to check on how many additional stakes are stored in the container.

2222. TO APPROVE THE 2007/2008 ANNUAL RETURN FOR SUBMISSION TO THE EXTERNAL AUDITORS.

The Parish Council RESOLVED to approve the submission of 2007/2008 Annual Return to the external auditors and that the Parish Council Chairman should sign off Return.

2223. PLANNING APPLICATIONS: TO RESPOND TO APPLICATIONS TG/08/01872/FUL AND TG/08/02365/DOM AND TO RE-CLARIFY WHEN A MEMBER SHOULD DECLARE AN INTEREST.

The Parish Council AGREED not to object to planning application TG/08/01872/FUL. The Clerk is to ask for an extension to the deadline for planning application TG/08/02365/DOM to allow it to be re-circulated to members with the previous application, and to be discussed at the next Environment Committee meeting.

One Councillor has asked for re-clarification regarding when one should declare an interest on a planning application. The Clerk had contacted SALC who had stated that its "rule of thumb" was that if a member of public perceives that a councillor has an interest, the councillor should declare one. A flowchart on when to declare an interest will be circulated to members and the item brought before the Environment Committee meeting on 22 July to resolve the issue.

2224. CORRESPONDENCE

The Clerk reported that the following correspondence had been received:

- (a) CDC: Community Facilities Section 106 - Developer's contribution; confirmation of receipt by CDC of £76,500 for community facility provision in relation to the Fire Depot site - the Clerk is to obtain a full listing of S106 monies for the Fire Depot site.
- (b) CDC: Conservation Area Character Appraisals; map showing changes to the Village's Conservation Area boundaries - the new councillor is to receive a copy of the report.
- (c) Tangmere Military Aviation Museum: Land boundaries; concern over the public exit from Battle of Britain walk onto Museum land - the insurance company is to be sent a copy of the letter and the Museum is to be advised of this.
- (d) Lavant Valley Partnership meeting on 15 July - the Vice Chair is to attend.
- (e) Electoral Boundary Review - passed to the Environment Chair.

2225. ENVIRONMENT COMMITTEE

The Council received the minutes of the Environment Committee held on 20 May and 19 June 2008.

Parish Action Plan Review: the summaries of the meetings have been circulated to members. A request for more councillors to attend was made.

Land next to Village Centre: the potential purchaser will not be contacting the Parish Council regarding access to the land as he has put the onus on the sellers to sort out access prior to completion.

Tangmere Roundabout: the meeting noted that the Highways Agency is responsible for its maintenance. The Clerk is to write to CDC to query its decision not to adopt the roundabout. The District Councillor will be asked for the most suitable contact to write to.

Tennis Courts: bottles are being smashed on the courts on a regular basis. One glass sweep has taken place but was not as effective as anticipated. The Clerk is to contact CDC to ask for details

of the various cleaning machines available. The new tennis posts and nets have arrived and are awaiting installation.

Bus shelters: after many months the repairs to the bus shelters will take place in the next week.

The Environment Chair left the meeting at this point.

2226. VILLAGE CENTRE COMMITTEE

The Council received the minutes of the Village Centre Committee held on 10 June 2008.

Wi-Fi: BT will be contacted regarding the installation of broadband at the Centre.

Textile Bank: the Clerk is to meet with the contractor to discuss the proposed site for the bank.

Anti-vandal bin: a quote of £830 had been received for the supply and fitting of an anti-vandal bin on the recreation field. A cheaper option is to be sourced.

Risk Assessment: the guideline form needs to be updated and circulated.

2227. FINANCE COMMITTEE

The meeting of the Finance Committee on 24 June 2008 was cancelled due to lack of numbers.

2228. ANY OTHER MATTERS FOR INFORMATION

There were no other matters for information.

Date of next meeting: Thursday, 11 September 2008