

TANGMERE PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on 13 NOVEMBER 2008

Present: Andrew Irwin (Chairman), John Perry, David Poulter and Brian Wood.

Also present: Eleven members of the public, County Councillor Andrew Smith, District Councillor Chris Punnett, CDC Community Manager Steve Hansford, PCSO Jason Lemm and LAT Chair Jayne Sansby, Southern Water Representative David Nuttall.

Apologies: Roy Anscombe, Christine Baker, George Barlow, Roger Birkett, Andrew Grice, Helen Punnett, PCSO Moorey and PC Andrea Beard

2240. PUBLIC SESSION

(a) SEWERAGE CAPACITY IN TANGMERE

A representative for Southern Water had been invited to the meeting to answer questions on how the capacity of the sewerage works at Tangmere will be affected by the new housing developments. The Representative gave a brief overview of the current system and showed a map of the Tangmere and Boxgrove showing the three distinct sub catchment pipelines. He confirmed that Tangmere Treatment Works has capacity for the two proposed housing developments. The meeting noted that there is headroom for 1,200 houses in the existing consent. The Fire Site development will drain into the Churchwood Drive and Woodfield Close pump station. The Maudlin and Coach Road line will be diverted direct to the Treatment Works. The rising main down Meadow Way will be direct to the works also. With regard the odour arising from the Woodfield Close station, the Representative was unaware of any problems reported to Southern Water. The District Councillor had notified Southern Water of the odour and the fault had been corrected. Residents were asked to phone 0845 2780845 if the odour recurs.

The floor was open to members' questions. The following issues were raised:

When are the changes to the lines planned? The Representative had thought that the changes would be completed before building began on the Fire Depot site but would ascertain the timescale and report back to the Parish Council. The meeting noted that Southern Water operates on a five-year plan but that the planned works are considered minor works and will be completed before 2010.

The floor was open to the public and the following issues raised:

The Representative agreed to examine the business park to ascertain how the site affects the sewer line.

What route will the proposed diversion take from the west of the village – will it use the existing line. The line will flow north of the City Fields office block and no disruption is envisaged.

The Fire Site development has linked into the main line on Churchwood Drive. What size is the pipe and is it sufficient for the extra flow and will the 70-year old pipe cope with the additional waste. The pipe is 225mm, sufficient for the foul flow which is very small compared to waste water pipes. The Woodfield pump station is relatively new and the Churchwood Drive pipe is thought to be the same age but the Representative will seek confirmation.

Although headroom for an additional 1,200 is in consent, improvements would have to be carried out. The meeting noted that the Grayling Well development's waste will be processed by the Appledrum Works.

Would it be possible to review the sewers in Malcolm Road in light of the new surgery and the ongoing concern of sewerage and waste water problems? Southern Water has not adopted the sewer but stated that the new medical centre's application would have to have satisfied regulations.

Are there any plans to harvest surface water? This is down to the local planning authority to put pressure on developers to put forward a strategy for rain waste harvesting.

When small developments are built there are no enlargements or improvements to system – there appears to be no overall strategy. Southern Water does not consider piecemeal development a problem unless the properties discharge surface water into the foul waste system.

The Chairman thanked the Southern Water Representative for attending. The Representative left the meeting.

(b) Community Warden Scheme Review

The Community Manager had responded to the Parish Council's request for a review of the scheme. The Community Wardens had prepared an annual report which had been distributed to members prior to the meeting (for copy see Minute Book). The Chairman informed the meeting that the Parish Council had no intention of withdrawing funding for the scheme and 95% of the returned PAP Questionnaire had agreed that security had improved in Tangmere as a result of the presence CWs and the PCSO.

The Community Manager gave a brief presentation on the scheme for the last twelve months. It included details on changes of shift pattern, lack of coverage due to sickness and staff losses over the summer and the introduction of Beat Plans. Cllr Wood is to attend the next Steering Group meeting.

The floor was opened to questions. The following issues were raised:

The meeting noted that CDC was more disappointed than surprised at Boxgrove withdrawing its funding of the scheme.

Concern over the CWs time allocation and diversity of responsibilities including fire safety checks and attending meetings. The Fire Brigade is a partner in the scheme and makes a contribution in the form of housing. The CWs do not carry out surveys but refer any fire safety issues that they come across in the normal patrol. Meetings: more involvement in community issues requires more attendance at meetings. The distribution of time across incidents has not changed from the previous year. One Councillor pointed out that from the statistics in the CW Newsletter there is little time spent patrolling.

A resident requested that there would be a real benefit if the bus shelters were patrolled between 7 to 9am when the school children wait for buses. Also large cars travelling to Westbourne House with the driver on the mobile have been noted. The District Councillor suggested that the CWs should liaise with the High School. Another resident raised the issue of the conduct of school children on the No.55 bus in the afternoon which has put some residents off travelling at that time. Is there a system to utilise CWs on the bus route? Is it correct that the Jr Wardens have been issued with notepads to give information to CWS to act on? The CWs are helping to make the Jr Wardens more responsible and interested in the community and the notebooks are to note where there is graffiti in the village. The Community Manager will take away all the issues raised at the meeting.

(c) Local Action Team Report

The LAT Chair gave the following verbal report:

- There is some confusion over the Community Action Panels (CAP) roles with the Neighbourhood Management Panel. The funds of the Community Action Chest are open to all groups to apply for. The Community Manager stated that LAT is focussed on crime and disorder issues and Community Action Group improve the community and social environment. Both groups have access to the Community Chest. Policing issue part of NNT to set local priorities. Police look to set up the panels – where there is a group already set up it will be used.
- **CW:** no CWs attended the last LAT meeting. Problem of fly tipping in Canberra Place and Garland Square, has asked for resolution
- **Spitfire Court:** a quote of £4,700 has been obtained for the fencing. HydeMartlet is to put in £1,500. The deadline for applications to the Community Action Chest is 21 November. Hopefully the Parish Council might contribute. The Chairman is to review the application.
- Problem of fly tipping in Canberra Place and Garland Square, has asked for resolution. Downland representative attended meeting but no progress made.
- Request for assistance from Dog Warden was successful.
- The next meeting will take place on 28 January at Oving Village Hall.
- **Youth Club:** the senior numbers have been fallen away. 18 juniors attended the Halloween party. The Christmas party will be held on 15 December in the hall. The Youth Leader is to stay on.

(d) Police Community Support Officer Report

Apologies given from the new PCSO who is on training. PCSO Lemm gave the following verbal report:

- Continued nuisance from bikes - a number of warnings have been given and three bikes have been seized. Reports of nuisance have reduced recently. Residents are asked to phone in any problems as it is incident-led. Cars on the airfield have also been dealt with.
- **Blenheim Park:** the site has been monitored, some graffiti reported and tools stolen. Smaller than normal number of youth problems.
- **A27 Footbridge:** attended Boxgrove PC meeting at which some residents had produced a report on a number of problems arising since the installation of the footbridge. The meeting was informed that youths have been hanging off the railings on the Boxgrove side causing distress to those residents next to the bridge, motorbikes have been ridden on the walkways and there is a lot of noise at night. The PCSO is treating the matter as a priority and will patrol the area. The open sides of the bridge will be closed off by cladding which will help eliminate some of the problems. Residents were urged not to enter into any confrontation and to keep an antisocial behaviour diary.

The meeting was informed that Sussex Police had bought two mobile Speed Indication Device Signs (SID), one for Midhurst and the second for the Chichester area. The mobile SID is available for two-week loans to parish councils or neighbourhood watch groups. One person has to take responsibility for ownership for the SID for the period. A reserve is also required plus a list of six volunteers. Volunteers must be over 18 and wear a high visibility jacket supplied by the Police. A short demonstration of the SID was given. The offer of the SID is to be discussed at the next Environment Committee.

Three members of the public, LAT Chair, the Community Manager and the PCSO left the meeting.

(e) County and District Councillors' Report**County Councillor Report**

The County Councillor gave the following verbal report:

- Reports of WSCC measuring up the apron for a traveller's site have no foundation.
- **Garland Square:** the footpath from the bridge to Garland Square has no drop kerb. A drop kerb for the footpath and the opposite of the road will be put into next year's work programme. It does not look promising for any additional improvements to Garland Square.

District Councillor's Report

The District Councillor gave the following verbal report:

- **CWs:** had attended a Volunteer Award ceremony where a Jr Warden won a bronze medal.
- **St Richard's Hospital:** CDC's application for a judicial review is on hold for the time being but will not be dropped until the threat of closure had been eliminated.
- **SE Plan:** the number of houses for Chichester has been increased to 9,600 houses (10.4%) up to 2026. Consultants have been commissioned to identify all possible land sites.

(f) Residents Questions

Residents raised the following issues:

Cycle Paths: the cycle paths towards Fontwell, Norton Lane are overgrown and unsafe. County Councillor is to look into the matter.

Parish Action Plan Review: two initiatives have arisen from the review – Pride in Tangmere and Tangmere goes Local. The PC is seeking volunteers to help out on sub-committees: the LAT Chair is interested in the Pride in Tangmere and Rosemary Moon volunteered to help in Tangmere goes Local. Copies of the updated Parish Action Plan will be sent to all appropriate agencies.

Neighbourhood Watch: a resident had attended the AGM of the NW. The scheme has foundered recently due to lack of financial support from the Police. The Police has realised that the NW is a good source of local information for the Neighbour Teams and are looking to support the NW.

Street Signs: Garland Square sign has been reinstated but Hampden Place one is still outstanding. Chestnut fence still hasn't been repaired.

Auction Parking: a number of complaints had been reported about the parking of vehicles attending the Auction. The Auction organisers had been supplied with polite notices for those cars parking on Malcolm Road. The Village Centre Chair had agreed to monitor the traffic at next week's auction.

The Parish Council confirmed that councillors were not paid for carrying out parish council works. The Parish Council also confirmed that S106 monies will not be spent on items which are developer's responsibilities.

Eight members of the public left.

2241. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 SEPTEMBER 2008.

The minutes of the meeting of the Parish Council held on 11 September 2008 were approved and signed as a correct record.

2242. MATTERS ARISING

There were no matters arising.

2243. URGENT MATTERS ARISING

There were no urgent matters.

2244. PARISH ACTION PLAN REVIEW RESULTS

An analysis of the Questionnaire results and update of the Parish Action Plan had been circulated to members (for copy see Minute Book). The meeting noted that the questionnaires were still being sent in. The County Councillor informed members that there was a new issue which should be included in the PAP – PPS3 which requires local government to have five years of housing stock.

The Parish Council APPROVED the updated Parish Action Plan with the inclusion of PPS3. The Plan will be brought before the next Environment Committee to discuss the actions arising from the review.

2245. TO DISCUSS MEMBERSHIP OF THE ENVIRONMENT COMMITTEE

At a meeting the Clerk had attended she had been informed by a SALC advisor that if the membership of the Environment is exactly the same as full parish then the Environment Committee meeting would constitute a meeting of the Parish Council. The Clerk advised the Council that she had the advice confirmed by another member of SALC and that the Parish Council should change the membership of the Committee.

The Parish Council AGREED that written confirmation of the advice and its legal standing should be sought and brought before the Environment Committee for discussion.

2246. TO DISCUSS AND RESPOND TO PLANNING APPLICATIONS:

- TG/08/04127/DOM Pebble Cottage, 83 Easthampnett Lane
- TG/08/04244/FUL Land to the South of Church Lane, Aldingbourne
- TG/08/04296/TPA 18 Bishops Road, Tangmere

Due to the length of the meeting and the number of absent members, the three applications will be discussed at the next Environment Committee meeting on 18 November.

2247. CORRESPONDENCE

The Clerk reported that the following correspondence had been received:

- (a) The Standards Board: Town and Parish Standard Issue 3 – passed to the Chairman and then to be passed to Cllr Perry.
- (b) Royal West Sussex NHS Trust: Annual Report 07/08 and proposal document explaining the reasons for the merger between Royal West Sussex and Worthing and Southlands Hospitals NHS Trusts – circulated to Cllrs Poulter, Perry and Wood.

- (c) Action in Rural Sussex Newsletter Issue 12 – passed to the Chairman.
- (d) Communities and Local Government: Communities in Control; Codes of conduct for local authority members and employees – a consultation – passed to Cllr Perry.
- (e) Minutes of the Goodwood Motor Circuit Consultative Committee of 9 October 2008 – passed to the Chairman.
- (f) SE Plan – passed to the Environment Chair.

2248. ENVIRONMENT COMMITTEE

The Council received the minutes of the Environment Committee held on 23 September and 18 October 2008.

2249. VILLAGE CENTRE COMMITTEE

The Council received the minutes of the Village Centre Committee held on 14 October 2008.

The Clerk informed the meeting that the Gas and Electricity contracts have eventually been transferred to the new supplier.

2250. FINANCE COMMITTEE

The Council received the minutes of the Finance Committee held on 21 October 2008.

Paragraph 479.4 Risk Assessment: an interim risk assessment has been produced by the Chairman and is to be circulated to members and reviewed at the next full council meeting.

Paragraph 481.2 Spitfire Court: the order for the wooden retaining wall has been placed.

2251. ANY OTHER MATTERS FOR INFORMATION

The meeting was informed that the Clerk will be on jury service from 24 November for two weeks.

The application to SITA to obtain reimbursement for the Battle of Britain Memorial Woodland will be submitted.

Perrymead: CDC's Enforcement Team had interviewed the contractor under caution and will also be interviewing the agent and the owners regarding the work carried out to date. A planning contravention notice is being repaired. The item will be discussed at Environment.

Date of next meeting: Thursday, 8 January 2009