

# TANGMERE PARISH COUNCIL

## Minutes of the PARISH COUNCIL MEETING held on 9 JULY 2009

**Present:** Andrew Irwin (Chairman), Helen Punnett (Vice Chair), Roy Anscombe, George Barlow (Environment Chair), Roger Birkett (VC Chair), Brian Wood (Finance Chair) and John Perry.

**Also present:** Four members of the public, Beverley Smith, County Councillor Andrew Smith, District Councillor Chris Punnett, CW Sue Long and PCSO Jason Lemm.  
Moya Monachan (Clerk)

**Absent:** Andrew Grice

Apologies were received and accepted from Jayne Sansby and PC Andrea Beard.

### 2293. DECLARATION OF INTERESTS

No declarations were made.

### 2294. PUBLIC SESSION

#### (a) Community Warden's Report

The CW gave the following verbal report and details of the breakdown of incidents (for copy see Minute Book):

- **Top Issues:** antisocial behaviour, fly-tipping and vehicular crime.
- **Airfield:** the owners have sealed up the control tower and keep out signs have been erected. The Airfield Gate is now in use and has helped reduced activity on it. Carte Blanche's and the Nurseries' lorries have been parking up overnight and disturbing residents. The Nurseries' Operation Manager has agreed to put in place a system – any Nurseries' lorries will be diverted down the perimeter road and the details of any other vehicles passed to the CWs who will contact the owners.
- **Skid Pan:** tyres were set on fire and emergency services had difficulty reaching the fire. WSCC was contacted and the skips have been removed but rubbish has yet to be moved. The Joint Action Group has taken up the issue.
- **Recreation Field:** litter pick carried out and a lot of broken glass was found underneath the skate park equipment which needs removed.
- **Jr Wardens:** have cleaned bus shelters, carried out litter pick and met with the Police and Fire Brigade.
- **Village Fete:** CWs will have a stall and will be offering free bike marking and Jr Wardens will help clear up after the Fete.
- **Football in the Community:** next Tangmere event 28 August.

#### (b) Police Community Support Officer's Report

The PCSO gave the following verbal report:

- Relatively small number of nuisance bikes and vehicles. A number of Section 59 warnings have been given.
- There have been a number of shed and garage break-ins. The Neighbourhood Watch was informed and house-to-house inquiries carried out.

- A suspicious car was reported in the village which was checked out and given the all clear. The PCSO asked that residents report any suspicious vehicles or behaviour.
- **Bird Scarers:** scarers have been lifted from the fields and set off in the village in the early hours of the morning.
- All domestic incidents have been attended.
- A driver of a vehicle was stopped and subsequently arrested for possession of drugs.
- The CWs called in that a BB gun was being used. The gun was seized and destroyed.
- **SID:** the device has been in operation three times on Tangmere Road. On one occasion data was collected and 17% of vehicles exceeded the speed limit – max speed recorded 33mph.
- **Neighbourhood Management Panel:** CAP serves as a platform for setting NMP priorities. Latest priorities: concentrating on village areas that are historically known as ASB areas and vehicles parked on pavements especially in Nelson Close and Churchwood Drive.
- **Operation Crackdown:** the public are able to report incidences of abandoned vehicles or anti-social driving via the website, [www.operationcrackdown.org](http://www.operationcrackdown.org) .

**(c) Community Action Programme Report**

In the absence of the CAP Chair, the Finance Chair gave the following report:

- **Gateway to Tangmere:** to review preferred options and quotes. Proposal put forward to prevent cars parking on Memorial green.
- **Spitfire Court:** further quotes to be obtained for the regarding of the path.
- CDC has appointed a new Environmental Officer, Graham Nunn.
- No representatives from the local Registered Social Landlords attended the last meeting although there is continued rubbish dumping in Canberra Place and Garland Square.
- PC Jason Stanley will take over from PC Beard.
- The CAP Chair announced that she will stand down as Chair.

**(d) County Councillor's and District Councillor's Reports**

The County Councillor gave the following verbal report:

- Following the election, the County Councillor has been appointed to the Health Overview and Scrutiny Committee and had met with the PCT.
- **Malcolm Road:** the flooding issue raised at the meeting in March will be resolved by the end of August.
- Drop kerbs have been installed in Garland Square.
- **HGVs using Churchwood Drive:** has requested signs in Meadow Way to be moved to the left and higher up.
- Fingerposts signs will be put up for the school and the damaged school light will be fixed shortly.

The District Councillor gave the following verbal report:

- The Southern Development Committee has refused planning permission for the dwelling on Meadowside Walk but the applicant may appeal. If so, it was recommended that a Parish Council representative attend the appeal hearing. It was noted that the applicant had stated that her property comes to the kerb edge. The Clerk is to check the property boundary.
- **City Fields Way:** there is a question as to ownership of the area where lorries are parking.
- **Tangmere Airfield Nurseries:** a second planning application will be submitted for additional glass houses.
- **Memorial Green:** suggested installation of upside down concrete ice cones to prevent cars parking on the Green.

- **Walnut Tree Planning Application:** an inquiry will take place on 22 July.
- The property in Garland Square with wooden pallets in its garden had been referred to the Registered Social Landlord and the garden has been cleared.
- No HGV signs: the District Councillor had contacted the CDC's Economic Section but was referred to WSCC Highways.

#### Members' Questions

The PCSO explained to members why the SID cannot be used in Meadow Way. As a possible traffic calming aid he suggested that a Police car could be parked on the road as a deterrent.

Residents were asked to phone 999 if they become aware of bird scarers being misused in the village.

The floor was opened to members of the public and the following issues were discussed:

#### (e) **Residents Questions**

The following issues were raised:

The change of ownership of the open space on Cheshire Crescent was noted. The condition of the area was noted and the District Councillor is to query proposed maintenance of the land.

**Open space Churchwood Drive.** the frequency of cuts was queried. The meeting noted that the new exit from the pathway requires a barrier to prevent children falling into the road. The Parish Council and the District Councillor are to write to the Developer's Technical Director regarding the issue.

Tangmere Cricket Club thanked the Paris Council for its grant towards a training cradle.

A request for a litter bin by the bus shelter in Meadow Way was received.

**Spitfire Court:** it was noted that the Aldingbourne Trust had been appointed to look after the maintenance of the site.

**Chichester Local Committee:** at the last CLC meeting a Highways Agency's representative stated that HA had a restricted budget for pothole repairs and these would be carried in order of priority.

Two members of the public, the CW, PCSO and District Councillor left the meeting.

#### **2295. COUNCILLOR VACANCIES**

Two applications had been received for the two vacancies had been received and were circulated to members.

The Council RESOLVED that Mrs Jayne Sansby and Mrs Beverley Smith be co-opted onto the Parish Council.

#### **2296. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 MAY 2009.**

The minutes of the Annual Meeting of the Parish Council held on 14 May 2009 were approved and signed as a correct record.

**2297. MATTERS ARISING**

There were no matters arising.

**2298. URGENT MATTERS ARISING**

There were no urgent matters.

**2299. PARISH PLAN INITIATIVES UPDATE.**

A meeting of the Tangmere Action Group (TAG) took place in May. The Group will have a stall at the Village Fete to seek residents' views and enlist more volunteers. The next meeting will be held on 20 July at 7.30pm at the Village Centre.

The Finance Chair gave an update on cycle and path ways. The repairs to the perimeter track will to be included in the Highway's 2010/2011 budget. The path behind St Andrews was discussed and the Chairman is to send another letter to WSCC regarding its continued maintenance.

**2300. SPORT ENGLAND GRANT APPLICATION**

The meeting noted that the Finance Committee had agreed the submission of a grant to Sport England for funding for a multi-use games area (MUGA) with floodlighting and that it should be brought to full Parish for discussion. There are two stages to the grant process and the Council will be notified at the end of July if it has made it through to the second stage. The Finance Chair gave a short presentation on the proposed MUGA and answered questions from members. The meeting noted that the proposed funding of the project would be 50% from Sport England, 25% from CDC and the remaining 25% from S106 monies.

The Parish Council APPROVED the MUGA project and the project is to be brought before the Environment Committee.

The County Councillor left the meeting.

**2301. ADOPTION OF A CHILD PROTECTION POLICY**

As part of the Sport England grant application, a draft Child Protection policy had been drafted (for copy see Minute Book). The meeting noted that though Parish Councils are not required to have a Child Protection policy it is good practice and that a policy is required for the Village Centre. Users of the Centre have been asked for copies of their policies if children form part of their group. Members discussed the draft policy. The Vice Chair is to request a copy of the School Governors' policy for information.

The Parish Council AGREED that members should review the draft policy in conjunction with the Defra booklet on drawing up a Child Protection Policy. Comments are to be sent to the Clerk.

**2302. TO DISCUSS PLANNING APPLICATION TG/09/02331/FUL TANGMERE AIRFIELD NURSERIES – EXTENSION TO GLASS HOUSES**

The Parish Council AGREED not to object to the planning application and to request that the Nurseries support job applications from local residents.

The meeting noted that a second application will be submitted.

**2303. CORRESPONDENCE**

The Clerk reported that the following correspondence had been received:

- (a) Clerks & Councils Direct magazine – passed to the Vice Chair.
- (b) Letter from Sussex Crimestoppers: details of service provided and a request for financial assistance of £50 per year to help continue the service for the next three years when funding is withdrawn next year - noted.
- (c) Resident's letter proposing a CDC grant application for the vertidrainage of recreation field – the Clerk is to obtain a quote for the vertidrainage from the grass cutting contractor. The Parish Council RESOLVED to delegate the decision to submit a grant application to the Finance Chair.
- (d) GOSE: Partial Review of the Regional Spatial Strategy for the SE; provision for gypsies, travellers and travelling showpeople – recommendations for new policy H7 – passed to the Village Centre Chair.
- (e) Strutt & Parker: letter from Church Commissioners Chichester Estate confirming that the old Oving Road does not form part of their ownership - the meeting noted that the Highways Agency has stated that it does not belong to it.

**2304. ENVIRONMENT COMMITTEE**

The Council received the minutes of the Environment Committee meetings held on 19 May and 23 June 2009.

The meeting was informed that the overflow car park is being left unlocked. The Auction had been reminded the previous week. The Village Centre Chair and the UG Chair are to remind users to lock the posts.

**2305. VILLAGE CENTRE COMMITTEE**

The Council received the minutes of the Village Centre Committee held on 9 June 2009.

The meeting noted that an email had been received from residents complimenting the work of the gardening contractor.

Cllr Anscombe left the meeting.

**2306. FINANCE COMMITTEE**

The Council received the minutes of the Finance Committee held on 23 June 2009.

**Newsletter:** the meeting noted that there is an advertising waiting list and that if the Newsletter was increased to accommodate the additional adverts there would be a weight issue for the volunteer distributors. The issue needs to be reviewed.

**2307. ANY OTHER MATTERS FOR INFORMATION**

The meeting noted that the Chairman had met with a Highways Officer to conduct an inspection of the drains in the village. Over 70% of the drains are not connected to a back soakaway and that the drains will be cleared in the next 6-8 weeks with a high pressure washer.

**Date of next meeting: Thursday, 10 September 2009**