TANGMERE PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on 12 NOVEMBER 2009

Present: Cllr Irwin (Chairman), Cllr Birkett (VC Chair), Cllr Wood (Finance Chair), Cllr Anscombe, Cllr Sansby and Cllr Perry.

Also present: District Cllr C Punnett, County Cllr A Smith, District Communities Team Manager Steve Hansford and Moya Monachan (Clerk)

The chairman reminded the public of the procedure for asking questions during the Public Session.

2322. Apologies

Apologies were received and accepted from Cllr Smith, Cllr Grice and PCSOs Moorey and Lemm.

2323. DECLARATION OF INTERESTS

No declarations were made.

2324. PUBLIC SESSION

(a) CDC presentation on the Community Warden Scheme and future funding

The Communities Team Manager gave a brief overview of the purpose of the scheme. The results of a recent questionnaire from residents and partners were given and also how the scheme compared favourably with others. The meeting noted that though a service review had been carried out there is shortfall forecast for 2010/2011.

(b) Police Community Support Officer's Report

The PCSO had sent a written report which was read out by the Finance Chair (for copy see Minute Book). A meeting of the Neighbourhood Management Panel will take place at 3pm on 26 November at the Village Centre.

(c) Community Action Programme Report

The CAP Chair gave the following report:

- **Spitfire Court**: the third stage of the Spitfire Court is being progressed. A successful bid for £5,000 was made to the Community Chest for the re-grading of the path. Thanks were given to Cllr Punnett for supporting the grant application. Once the project is completed and the end of project survey completed the CAP Chair will stand down.
- **AGM**: although there were no candidates for the Chair the Committee structure is still in place.

(d) County Councillor's and District Councillor's Reports

The County Councillor gave the following verbal report:

- **St Richard's Hospital**: the hospital is to retain its critical care services.
- **Budget Review**: £50million of savings needed. There will be general efficiency savings but there will be cuts at margins eg the number of hedgerows/verges reduced.
- **Child Services**: the Baby P case has had a major impact on the number of referrals.

- **Policing**: as a councillor member of the Sussex Police Authority he attends one day per week. It is putting together a local policing plan and is consulting the public and taking onboard concerns. Operation Otter: protected the government at the party conference in Brighton the cost of the operation is reclaimed from the Home Office.
- **Speeding**: West Dean's application to reduce the speed limit from 40 to 30mph was turned down as it would only be granted if there was an average speed of 32 mph.
- **Signage**: the County and District Councillors had visited the local Nurseries today. Also this morning had received an email from the WSCC Officer responsible for the Airfield which stated no complaints had been received about lorries trying to access the airfield via Churchwood Drive.
- **Drainage**: some remedial work had been carried out earlier in the year. A complete gully clearance should have taken place throughout the whole village however some are still full of leaves.

The District Councillor gave the following verbal report:

- **Signs**: the District and County Councillors had met with the Nurseries. The Nurseries have been very supportive in directing traffic to their premises. An email had been received from the Highways Agency stating that the sign on Meadow Way will not be moved. One suggestion was to approach the developer of the Business park to replace the City Field sign with a new sign listing all the businesses.
- **Garage Alcohol License**: to be determined next week.
- **LDF**: the Panel have met to proofread the 'Focus on Strategic Growth Options' document. The sites listed include Tangmere.

One member of the public left the meeting.

Members' Questions

The District Councillor was thanked for his support with the Spitfire Court grant. The County Councillor was asked to arrange for the repair of the potholes on the section of Chestnut Walk owned by the County Council.

The floor was opened to members of the public and the following issues were discussed:

(e) Residents Questions

The following issues were raised:

Traffic: the meeting was informed that the size and frequency of the vehicles accessing Churchwood Drive had increased over the ten years and that there had been a recent incident where a resident had been hit by a HGV reversing out of Fulmar Way. The meeting was informed that HGVs are also travelling at high speed along City Fields Way – a number of these vehicles were local authority vehicles. When the Business Park was proposed the Developer had originally suggested double yellow lines on City Field Ways but this may encourage vehicles to travel at faster speeds. The Chairman stated that the Parish Council shared the County Councillor's concern regarding speed reduction as WSCC cannot reduce speed limits if the Police object to it. One of the Parish Council's objectives is to have a 20mph speed limit introduced in the village. The road works at the A27 Oving junction were discussed.
Skidpan: the area has been cleared and thanks were given to the Community Warden for her work on the project.
WSCC Purchasing: the purchasing of cage-free eggs for schools and WSCC catering was discussed.

Neighbourhood Watch: at the last AGM it was noted that the number of co-ordinators had dropped by 50%. The main reason was that not all coordinators had access to email and thus did not receive any updates. A request was made for another notice board in the west of the village to advertise updates.
LDF: the District Councillor confirmed that being on the Area Development Committee and LDF Panel did not exclude him from representing Tangmere.
MUGA: the Parish Council is pursuing all three applications.

Two members of the public, the County Councillor and Communities Team Manager left the meeting.

2325. COUNCILLOR VACANCIES – TO RECEIVE CLLR H PUNNETT'S RESIGNATION

The meeting received Cllr Punnett's resignation and noted that no by-election had been requested by electors to fill the vacancy so the Council may now co-opt. There are now two vacancies on the Council.

2326. APPOINTMENT OF VICE CHAIR AND REVIEW OF COMMITTEE MEMBERSHIP.

Cllr Wood was nominated and seconded for the office of Vice-Chair of the Parish Council. Members RESOLVED that Cllr Wood be elected as Vice-Chair of Tangmere Parish Council. It was RESOLVED that Cllr Wood would also continue as Finance Chair for the rest of the municipal year.

2327 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 SEPTEMBER 2009.

The minutes of the Parish Council held on 10 September 2009, copies of which had been circulated to Members, were confirmed as a true record and signed by the Chairman.

2328. MATTERS ARISING

It was RESOLVED that a Clerk's report is to replace this item on future Parish Council agendas. All Members were asked to provide any updates a minimum of seven days before the meeting.

2329. URGENT MATTERS ARISING

There were no urgent matters.

2330. LOCAL DEVELOPMENT FRAMEWORK:

(a) To consider the funding and appointment of a planning consultant to aid the Council's LDF submissions and to receive residents' comments from the open morning held on 7 November and
(b) To agree notes of CDC meeting of 2 November 2009.

To obtain a provisional cost of appointing of a planning consultant for budgeting purposes Members of the Finance Committee had met with three planning advisors. Each advisor had been given a precise term of reference. All three gave comparative quotes, copies of which

had been circulated to all Members. An open morning had been held for residents to discuss the proposal with Councillors. All those who had attended, bar one, had been in favour of the funding of a planning consultant. The Council discussed at length the selection process of the consultant.

The Council RESOLVED the following:

- To appoint a planning consultant to support the Council with its LDF submissions
- To fund the cost of the appointment, £10,000, out of next year's precept.
- To invite tenders via the Chichester Observer and West Sussex Gazette,
- To call an extraordinary meeting of the Parish Council on 14 December to discuss all tenders received and
- Following the discussion at full Parish, to delegate to the Finance Committee the selection of the preferred consultant.

Although the Parish Council will resist development in Tangmere the Environment Committee is to identify community facilities, resources and infrastructure which the village would require if large-scale development in the village is approved.

The notes from the meeting with CDC which had been circulated to all Members were discussed by the Council and approved as a correct record. The notes are to be sent to the two District Officers, who also attended the meeting, for comment.

One member of the public left the meeting.

2331. TO REVIEW FLOODING OF MALCOLM ROAD

The Chairman had seen a map which identifies WSCC as the owner of Malcolm Road and therefore responsible for the road's surface drainage. When the maps have been returned the Chairman will review the map with the County Councillor.

2332. TO RECEIVE REVIEW OF THE HATE INCIDENT SUPPORT SERVICES REPORT AND ITS RECOMMENDATIONS.

The Council received the review and RESOLVED that the helpline contact number should be included in the Newsletter.

The District Councillor left the meeting.

2333. TO ADOPT A CHILD PROTECTION POLICY

The draft policy had been circulated twice to Members (for copy see Minute Book). The Chairman volunteered to act as the Parish Council's Child Protection Officer. The Council RESOLVED to adopt the policy.

2334. POWER OF WELL BEING: TO DISCUSS COUNCILLORS' REQUIREMENT TO ATTEND TRAINING COURSE ON 14 DECEMBER.

Four Councillors have yet to attend the Power of Well Being course. The next training course is at 6.30pm on Monday, 14 December at the Village Centre. One of the conditions required for the Power of Well being is that 80% of councillors must have been trained in the use of the power.

2335. CORRESPONDENCE

The Clerk reported that the following correspondence had been received:

(a) Lavant Valley Community Forum Minutes of 20 October 2009 – noted**.**

(b) Balfour Beatty Mott MacDonald: Essential works to dead, dying and hazardous trees on the A27 beginning Monday, 9 November for six weeks, Monday to Friday only, between 8pm and 6am - noted**.**

(c) SALC: Notice of Annual General Meeting 2009 at Ardingly on 6 November at 10am and voting cards, plus Annual Report & Accounts - noted**.**

2336. ENVIRONMENT COMMITTEE

The Council received the minutes of the Environment Committee meetings held on 22 September.

Paragraph 522.1 Museum Boundaries: the Museum had requested a meeting to discuss the boundaries. It was agreed that a short meeting should be arranged for 7pm on 24 November prior to the Environment Committee.

2337. VILLAGE CENTRE COMMITTEE

The Council received the minutes of the Village Centre Committee held on 13 October 2009.

The Committee Chair is liaising with the Users Group Chair and the Village Centre Manager to reduce the list of jobs and complaints from users.

2338. FINANCE COMMITTEE

The Council received the minutes of the Finance Committee held on 20 October 2009.

Paragraph 566.2 Community Warden Funding: after discussion the Council RESOLVED the following;

(i) to continue as a partner in the Community Warden Scheme,

(ii) to commit to funding for the next three years and

(ii) to increase the funding from £10,000 to £11,000 per year for the three years.

Paragraph 577.1Confirmation of Banking Signatories: the Council RESOLVED that the cheque signatories for the Parish Council accounts are as follows: the Chairman/Vice Chair and one of the three Committee Chairs. Cllr Wood will be able to sign cheques either in his capacity as Vice Chair or as Finance Chair but not both.

2339. ANY OTHER MATTERS FOR INFORMATION

The meeting noted that the Clerk had submitted her CiLCA portfolio for marking and will receive the results within six weeks.

Date of next meeting: Thursday, 14 January 2010