

*Draft minutes to be ratified at next meeting.*

**TANGMERE PARISH COUNCIL**

**Minutes of the PARISH COUNCIL MEETING held on 14 JANUARY 2010**

**Present:** Cllr Irwin (Chairman), Cllr Wood (Vice Chair & Finance Chair), Cllr Birkett (VC Chair), Cllr Anscombe, Cllr Robinson and Cllr B Smith

**Also present:** District Cllr C Punnett, County Cllr A Smith, Community Warden Dawn White, PCSO Jason Lemm, PC Jason Stanley and Mrs M Monachan (Clerk)

**Absent:** Cllr Sansby

**2346. Apologies**

Apologies were received and accepted from Cllr Perry, Cllr Grice, Mr M Hives and Mr D Blythe.

**2347. DECLARATION OF INTERESTS**

No declarations were made.

**2348. PUBLIC SESSION**

**(a) Neighbourhood Management Panel**

The meeting noted that Cllr Robinson had been appointed Chair of the NMP. The first meeting of the NMP took place on 26 November. At each meeting three priorities will be identified and the progress reported at the next meeting. These priorities will be local issues from local residents. The priorities set at the last meeting were:

- Criminal damage and antisocial behaviour at the Village Centre: a presence had been maintained at the Centre, youths stopped and a number of home visits were carried out. Some acceptable behaviour contracts (ABCs) had been signed by the youths.
- Speeding vehicles down Tangmere Road: monitoring the situation.
- HGVs accessing Churchwood Drive: as above

**(b) Community Warden's Report**

The Community Warden gave a verbal report (for copy see Minute Book).

The meeting noted that the sign on Meadow Way had been moved to the other side. Members discussed the proposal to install a 'No HGVs' sign at the entrance to Churchwood Drive.

The Parish Council expressed its appreciation to the Youth Club for organising and serving a Christmas Dinner to the Tuesday Club.

The CW informed the meeting that Tangmere now has a detached youth worker one to two days per week funded by Youth Services. The Meeting discussed why older children do not attend the Youth Club.

Sue Long will return to work on 27 January.

**(c) Community Action Programme Report**

The Vice Chair gave the following report on behalf of the CAP Chair:

- **Spitfire Court:** work has begun on the re-grading of the path.

**(d) County Councillor's and District Councillor's Reports**

The County Councillor gave the following verbal report:

- **Gritting:** before the bad weather WSCC had good stocks of grit in place for normal winter conditions. The national protocol is to share resources and the next shipment due was earmarked for elsewhere.
- **Council Tax:** 2.5% increase proposed. The County Councillor has not seen the budget detail yet so cannot confirm what areas will be cut back.
- **St Richards Hospital:** the final decision had been made by the Strategic Health Authority in St Richards' favour.

The Chairman raised the issue of pavements not being cleared or gritted and many left with thick ice for over a week. The meeting discussed the proposal for grit bins within the village. The meeting was informed that if a grit bin was purchased it will only be filled once a year and must be clear of debris or WSCC will refuse to fill it. The Chairman thanked the Village Centre Manager, her daughter and members of his family for helping to clear the snow from around the Centre. The Parish Council will review purchasing a grit bin for the Centre.

The District Councillor gave the following verbal report:

- **St Richards Hospital:** the hospital is full to capacity.
- **LDF:** the Panel meeting was cancelled because of the current public consultation.
- **Lorries Parking:** had written to the Landowner to clarify ownership of the piece in land in question. The Landowner is to fence off its area of land

The PCSO introduced PC Stanley to the Parish Council.

The Community Warden, PCSO and PC left the meeting.

**(e) Presentation on proposed Community Kitchen**

No presentation was given as there were no members of the public. The Chairman will put an article in the February Newsletter on the project.

**(f) Residents Questions**

There were no residents' questions.

**2349. CO OPTION OF CASUAL VACANCIES**

No applications of interest had been received for the remaining vacancy.

**2350. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 NOVEMBER AND 14 DECEMBER 2009.**

The minutes of the Parish Council held on 12 November and 14 December 2009, copies of which had been circulated to Members, were confirmed as true records and signed by the Chairman.

**2351. CLERK'S REPORT**

**Museum Boundaries:** two meetings had been arranged and subsequently cancelled. Another meeting is to be arranged for February. The next meeting will be arranged before one of the scheduled committee meetings.

**Power of Well Being:** certificates received for four councillors who attended 14 December course.

**CiLCA Portfolio:** Clerk passed 23 of the 25 modules. The two outstanding modules will be re-submitted as soon as possible. The Chairman congratulated the Clerk on passing 23 modules.

**2352. URGENT MATTERS ARISING**

There were no urgent matters.

**2353. LOCAL DEVELOPMENT FRAMEWORK: TO CONFIRM THE APPOINTMENT OF THE SELECTED PLANNING CONSULTANT.**

The Parish Council RESOLVED that Mr C Wilmshurst of Vail Williams be appointed as planning consultant to aid the Council's with its LDF submissions.

**2354. LOCAL DEVELOPMENT FRAMEWORK: TO DISCUSS DRAFT COMMENTS ON FOCUS ON STRATEGIC GROWTH OPTIONS – CONSULTATION FINISHES ON 1 FEBRUARY**

Draft comments on eleven of the seventeen chapters of the Focus on Strategic Growth Options had been drawn up and circulated to Members (for copy see Minute Book). Members discussed the comments and the issues raised.

The Parish Council RESOLVED that a working party should be set up to complete comments on the remaining chapters which will then be circulated to Members and then to the Planning Consultant before submission to CDC in time for 1 February deadline. The working party will be comprised of the Chairman, Vice Chair and Cllrs Robinson and Smith. The first meeting will take place on Saturday, 16 January.

The District and County Councillors left the meeting.

**2355. TO CONFIRM THE PARISH COUNCIL'S POSITION REGARDING THE CROCKERHILL JUNCTION**

The Council RESOLVED that the Environment Chair should contact Arun District Council regarding the feasibility of either the provision of a roundabout or the closure of the junction.

**2356. CORRESPONDENCE**

The Clerk reported that the following correspondence had been received:

- (a) CDC Annual Meeting with Parishes on Tuesday, 19 January at East Pallant House – buffet from 6pm and meeting starting at 7pm – the Vice Chair, Cllrs Robinson and Smith to attend.
- (b) CDC: Changes to textile banks – one main textile recycling contractor has been appointed.

A new textile bank to be provided at the Village Centre and existing banks will be removed prior to this - noted.

- (c) NALC: survey on its conferences and events – the Clerk is to complete.
- (d) WSCC: Local Transport 3; Consultation – Phase 1. Deadline 31 January – passed to the Environment Chair to complete.
- (e) Tangmere: “Time Flies” – an oral reminiscence project conducted with residents of Tangmere, West Sussex by student volunteers from the University of Chichester – to be circulated to Members. Members were informed that a journalist was interested in doing an article on the booklet.
- (f) WSCC: proposal for all libraries open six days a week including lunch hours – noted.

### **2357. ENVIRONMENT COMMITTEE**

The Council received the minutes of the Environment Committee meetings held on 24 November.

### **2358. VILLAGE CENTRE COMMITTEE**

The Council received the minutes of the Village Centre Committee held on 8 December 2009.

**Boxgrove Nursery:** the meeting was informed that the Nursery booking had started on 5 January. The Centre had passed the Ofsted inspected. The toilets will be upgraded during the Easter break once all quotes had been received.

### **2359. FINANCE COMMITTEE**

The Council received the minutes of the Finance Committee held on 14 December 2009.

**Paragraph 486.2 2010/2011 Precept:** a precept report had been circulated to all Members asking them to consider increasing the precept to £62,000 and the reasons for the increase (for copy see Minute Book).

The Parish Council considered the report and the Finance Committee’s recommendation.

The Council RESOLVED the following:

- To receive and note the Budget and Precept Report for 2010/2011.
- To approve the Parish Council’s budget for 2010/2011 as set out in the Appendices.
- To confirm the Precept for 2010/2011 in the sum of £62,000 in accordance with the provisions in Sections 39, 41 and 50 of the Local Government Finance Act 1992.
- To authorise the Responsible Financial Officer of the Parish Council to sign the precept demand on the District Council.

### **2360. ANY OTHER MATTERS FOR INFORMATION**

The Lavant Valley Forum meeting has been rescheduled for 16 February. The Chairman is to provide refreshments.

The meeting was informed that Tangmere had been selected for the Richmond Award by Action in Rural Sussex. It was noted that the award is given to celebrate an individual, community, organisation or group who has worked to encourage young people to remain living in the communities that they have grown up in. It was suggested that the Village Day would be the most appropriate event for the award to be presented by the Duke of Richmond.

Cllr Smith is to attend a Health and Wellbeing workshop to be held at Oving in February.

**Date of next meeting: Thursday, 11 March 2010**