

## **Draft Minutes of the Vestry Meeting and Annual Parochial Church Meeting of St. Andrew's Church Tangmere**

Held at the church on Sunday 15<sup>th</sup> April 2007 at 10.45 a.m.

Two Churchwardens and 22 members of the electoral roll were present. Apologies were received from Anne & David Poulter, Jayne Sansby, and Johanna Irwin. In the absence of the Minutes Secretary, John Barclay agreed to take the minute.

### **Election of Churchwardens**

In view of the interregnum and as both Churchwardens were standing for re-election Travers Johnson agreed to take the Chair for the Vestry meeting and election of Churchwardens.

Two nominations had been received:

Margaret Lumley ó Proposed by Hilary Barclay Seconded by Claire Butler  
Claire Butler - Proposed by Margaret Lumley Seconded by Hilary Barclay

There being no other nominations the chairman proposed the re- election of both Churchwardens, this was carried unanimously with no abstentions.

The Churchwardens took the chair jointly for the remaining business of the APCM.

### **Minutes of 2006 APCM**

The minutes of the Annual Parochial Church meeting, held on 23<sup>rd</sup> April 2006, were read and agreed as a true record and signed by the Churchwardens.

### **Election of members of the Deanery Synod**

The two Deanery Synod members, Anne Poulter and Paul Neary wished to stand down so there are two vacancies; there had been no nominations and as this is an uncompleted term of office it was proposed from the chair and unanimously agreed that the PCC should appoint for the remaining term of one year with new representatives to be elected for three years in 2008. The retiring Deanery Synod members were thanked for their service.

### **Election of members of the Parochial Church Council**

There were two retirements by rotation; Johanna Irwin and Elaine Rowe, Andrew Irwin resigned and Travers Johnson was a co-opted member eligible for election.

Thus there were four vacancies on the PCC, two nominations had been received:

Travers Johnson: Proposed by Graham Marley Seconded by Claire Butler  
Hilary Barclay: Proposed by Margaret Lumley Seconded by Claire Butler

Two further nominations were received from the meeting and taken together:

Janet Hanneman and Isobel Sanders both proposed by Doreen Reynolds, Seconded by John Barclay

There being no other nominations these four were unanimously elected. The retiring members were thanked for their service.

### **Appointment of Sidesmen**

Claire Butler proposed from the chair that the existing sidesmen be re-elected en bloc with the addition of Steve and Caroline Wilson and Graham Marley. This was agreed unanimously.

### **Appointment of Independent Examiner**

Margaret Lumley stated that Michael Woolston was prepared to continue in this role and proposed from the Chair that he be reappointed. This was agreed unanimously.

### **A report on the Electoral Roll of the Parish**

A report by David Poulter, Electoral Roll Officer, was read to the meeting together with David's apology to those who had to complete a second form. During the previous year 19 names had been removed of people who were no longer in the Parish or deceased leaving a Roll of 98. The complete revision has left a new roll of 65 and although this is a significant drop virtually all those are regular worshippers.

It was noted that since the report was prepared two additional applications had been received.

### **A report on the activities of the Parochial Church Council**

A report from the Minutes Secretary - Anne Poulter was read to the meeting:

In the year 2006 - 2007 the P.C.C. have met 8 times, with an attendance of 85%.

During the year the P.C.C. discussed;

The extension which included porch, kitchen and toilet project. The under floor heating

St. Andrew's Fair. Fund Raising. Service Sheets. Support for Family Support Work

Deanery Synod. Finances.

Special Services which included Harvest, Battle of Britain Sunday, Remembrance Sunday, Christmas and Easter

The Interregnum. The Rectory

Sunday lunches. Work with the young people. Flower rota.

### **The Churchwardens' Report on the activities of the Church throughout the year**

Margaret Lumley reported that it has been a busy year for those in charge, and our thanks must go to Revd. Roger Pullen for his hard work during this extended vacancy.

In addition to taking our services, Revd. Roger has prepared families for baptism, prepared two confirmation classes, prepared and officiated at weddings, visited sick, both at home and in hospital, taken home communions a regular basis and taken school assemblies weekly. He also led a Bible study in the early part of the winter and the Lent group.

Although nothing in the way of worship and other activities can be changed during an interregnum, the Archdeacon gave his blessing to an increase in children's work as there was a great need for it. A twice monthly club for primary school children now meets on Fridays where they have fun playing games and also prepare for their part in the Family service. While parents are encouraged to attend with their offspring, both Andrew Irwin and Margaret Lumley have had their CRB enhanced disclosures so children are not stopped from coming if the parents are unable to stay.

A Sunday School for the youngest worshippers has begun, taking place during the sermon, creed and intercessions, which has proved popular and families are attending the Eucharist every week, not just at family services.

On a social level, coffee mornings take place each month at the homes of members of the congregation and there are now regular Bring and Share lunches on certain Sundays.

It is interesting to note that, unusually for an interregnum, the congregations have increased appreciably. There were 80 people on Easter Sunday.

We are still awaiting an answer from the last priest who came to see us, and this will come very shortly. We pray that this will be good news as it is clear we need a permanent priest to lead us, however helpful Revd. Roger Pullen has been to us.

In a subsequent discussion it was noted with regret that Roger Pullen receives only the minimum remuneration for each Sunday service and that requests from the Churchwardens for this to be increased to reflect his extra service to the Parish have been declined by the Rural Dean. In view of this it was proposed by Travis Johnson, seconded by Andrew Irwin and agreed unanimously that a special personal collection should be made on Pentecost Sunday and given to Roger to reflect his work.

Following discussion of the enhanced children's work; Jackie Ford proposed a vote of thanks to Margaret Lumley for her efforts which was carried by acclamation.

### **The financial statements of the Parochial Church Council for the year ended 31<sup>st</sup> December 2006**

Andrew Irwin, Treasurer, presented the Annual Financial Statements.

The Total income for the year was £46678. with an increase of 3% in Planned giving. Gift aided giving totalled £14253 leading to a tax recovery on that and bank interest of £7125.

£124250 had been received in grants for the fabric works. Sponsored events raised 1590 and the Virgin Flight raffle £1000.

Expenditure for the year was £40,349, the main items being work on the fabric £17,778 and Diocesan quota £11520. There was a surplus for the year of £6334.

The total monetary assets amounted to £27,551 of which £24604 is the General Fund and £2947 for Churchyard maintenance.

### **The Churchwardens' Report on the fabric, goods and ornaments of the church**

Margaret Lumley read the Churchwardens report:

As a result of the great re-furbishment after the lightning strike, I am happy to report that the church building is in a satisfactory state of repair. The next quinquennial inspection is in 2008 and, doubtless, there will be serious repair work to be done. The beams, for example, will need to be treated at the very least. A donation has been given to help with this expense.

The major project of the disabled WC and kitchenette is nearly finished. We are awaiting the installation of the septic tank and now must put the changes to the porch out to tender.

The problem of the organ drying out when the underfloor heating is on has been resolved by the installation of an insulation sheet under the instrument. This idea has since been adopted for the Cathedral chamber organ by the chief organist after a visit to our church!

The aumbry has now been repaired, so the Reserved Sacrament can once again be kept there.

The framed list of war dead buried in our churchyard has been repaired by David Middleton and is once again above the memorial book.

The chairs have been much praised by many visitors to the church, but the book rests are flimsy and come off of the slightest touch of a foot. Several will need to be repaired.

The shelf under the War memorial is still missing. If it is not located shortly a new one will have to be made, but installation might prove difficult. No new gifts of goods or ornaments have been made this year, but all is safe, in good repair and is in agreement with the Terrier and Inventory.

Rosemary Johnson has made a wonderful job in updating the plan of the Churchyard which was many years out of date.

It was noted that the entrance gate and fence were in need of repair and it was agreed that the PCC should put this in hand when other building works were finished. A faculty and draft plans had been received for the replacement notice board. It was agreed that the PCC should take this forward but any permanent sign-writing left until the new incumbent is in post.

### **Report on the activities of the Deanery Synod**

Paul Neary reported that the Deanery Synod met four times each year. A new Rural Dean had been appointed Rev. Richard Hunt.

As well as the general business of the Deanery each meeting discussed a special subject. This year the topics were:

Provision of a Welfare worker for families in the Deanery ó The potential for conflict between a Church Social worker and the various arms of Social and Educational services was an area for consideration.

The re-ordering of Parishes ómerging or combining parishes and ministry appointments.

Habitat for humanity ó The provision of a voluntary worker for housing development is under consideration.

Bishop listening meeting.

### **Social Activities and Fund Raising**

Helen Thompson reported on these activities, the key to which was the very successful St. Andrew's Fair which involved very many people, all of whom were thanked for their involvement. The "Bring and Share" lunches had also been a successful innovation.

There would be a repeat St Andrew's fair this year as well as the Church taking two stalls at the Village Day

Arrangements for an official opening of the new porch and kitchen would be made.

### **Any other business**

Andrew Irwin would be standing down as Church Treasurer and a vote of thanks was given by acclamation.

Paul Neary noted that the Church yard was no longer looking in its usual pristine condition. The Churchwardens explained that they had this under discussion as well as the rose garden. The PCC will review also the valuable contribution made by the working group which includes some non church members and how this might be enhanced.

The PCC already have cover of flower rota under review.

Andrew Irwin reported that he had been given a previously unseen postcard showing Chancel windows which would enable some of the lost detail to be reproduced.

There being no other business the meeting closed at 11.34 am